



AGENDA

May 11, 2022 - 1:00 p.m.

333 Chestnut Street
Clearwater, FL 33756
The Palm Room

THE PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION FOR PINELLAS COUNTY

1. **CALL TO ORDER** (1:00)
2. **INVOCATION AND PLEDGE**
3. **CITIZENS TO BE HEARD**
Citizen comments to the board are invited on items or concerns not already scheduled for public hearing on today's agenda. Please limit comments to three minutes.
4. **CONSENT AGENDA** (1:15)
 - A. [Approval of Minutes of the April 13, 2022 Meeting](#)
 - B. [Approval of Committee Appointments](#)
 - C. [Acceptance of Quarter Two Financial Report](#)
5. **PUBLIC HEARING ITEMS** – To begin at 1:00 p.m. or as soon as the agenda permits
METROPOLITAN PLANNING ORGANIZATION (1:20)
 - A. [Adoption of the FY 23-24 Unified Planning Work Program \(UPWP\)](#) (Chelsea Favero)
PINELLAS PLANNING COUNCIL (1:30)
 - B. [Countywide Plan Map Amendment\(s\)](#)
 1. [Case CW 22- 09 – City of Largo](#) (Nousheen Rahman)
 2. [Case CW 22-10 – City of Largo](#) (Nousheen Rahman)
 3. [Case CW 22-11 – City of Largo](#) (Nousheen Rahman)
6. **PRESENTATION AND/OR ACTION ITEMS** (2:00)
 - A. [PSTA Activities Report](#)
 - B. [TBARTA Activities Report](#)
 - C. [SunRunner Rising Development Study](#) – Action (Jared Schneider and Eric Bosman)
 - D. [Draft Transportation Priorities](#) – Comments (Chelsea Favero)
 - E. [Pinellas Planning Council \(PPC\) Preliminary Budget Discussion](#) (Rodney Chatman)
 - F. [Pinellas Trail Speed Study](#) (Alex Burns)
7. **DIRECTOR'S REPORT** (3:30)
 - A. [SPOTlight Update](#)
 - B. [MPOAC Update from April 27th and 28th Meetings](#)
 - C. [Bipartisan Infrastructure Law – Notices of Funding Opportunity](#)
8. **INFORMATIONAL ITEMS** (3:45)
 - A. [CPA Actions and Forward Pinellas Administrative Review Items](#)
 - B. [Fatalities Map](#)
 - C. [Draft PAC Action Sheet](#)
 - D. [Quarterly Report on Executive Director Approvals](#)

- E. [Committee Vacancies](#)
- F. [Correspondence of Interest](#)

9. **UPCOMING EVENTS**

June 10 th	SCTPA and Central Florida MPO Alliance 9:30-noon
July 8 th	Waterborne Transportation Committee Meeting 1:00 – 3:00 p.m.
July 6-8 th	Floridians for Better Transportation Summer Camp

10. **ADJOURNMENT**

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Office of Human Rights, 400 South Fort Harrison Avenue, Suite 300, Clearwater, Florida 33756; [(727) 464-4062 (V/TDD)] at least seven days prior to the meeting.

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

May 11, 2022

4. Consent Agenda



SUMMARY

It is approved board procedure to place routine items under the Consent Agenda for approval with no discussion.

The Consent Agenda has been expanded to include those routine report items identified below. If an item requires discussion, that item may be removed from the Consent Agenda at the request of any member of the board, discussed, and acted upon separately.

- A. Approval of Minutes of the April 13, 2022 Meeting
- B. Approval of Committee Appointments
- C. Acceptance of Quarter Two Financial Report

May 11, 2022

4A. Approval of Minutes of the April 13, 2022 Meeting



SUMMARY

The minutes from the April 13, 2022 meeting are attached for the board's review and approval.

ATTACHMENT(S): Minutes of the April 13, 2022 Forward Pinellas meeting

ACTION: Board to review and approve the April 13, 2022 meeting minutes.



Board Meeting Minutes April 13, 2022

The Forward Pinellas Board held this public meeting in person on April 13, 2022 at the Pinellas County Communications Building in the Palm Room. The meeting was called to order at 1:06 p.m. by Mayor Cookie Kennedy, Forward Pinellas Chair.

The following members were present:

Joanne “Cookie” Kennedy, Chair, City of Indian Rocks Beach Mayor
Representing Beach Communities

David Allbritton, Treasurer, City of Clearwater Councilmember

Karen Seel, Secretary, Pinellas County Commissioner

Julie Ward Bujalski, City of Dunedin Mayor

Gina Driscoll, City of St. Petersburg Council Chair

Representing Pinellas Suncoast Transit Authority (PSTA)

Dave Eggers, Pinellas County Commissioner

Richie Floyd, City of St. Petersburg Councilmember (late arrival 1:24 p.m.)

Cliff Merz, City of Safety Harbor Commissioner

Representing Oldsmar, Safety Harbor and Tarpon Springs

Bonnie Noble, Town of Kenneth City Councilmember

Representing Inland Communities

Patti Reed, City of Pinellas Park Vice Mayor

Michael Smith, City of Largo Vice Mayor

Absent:

Janet C. Long, Vice-Chair, Pinellas County Commissioner

Brandi Gabbard, City of St. Petersburg Councilmember

Also Present

Whit Blanton, Executive Director, Forward Pinellas

Anne Morris, Assistant County Attorney

Forward Pinellas Staff

Other interested individuals

The board unanimously approved the Complete Streets Grant Program Recommendations

The Forward Pinellas Board awarded the City of St. Pete Beach and Pinellas County with over \$1 million for Complete Streets projects. These awards include a \$1 million construction grant and \$100,000 for two concept planning grants, which focus on safety and accessibility for everyone in our community while encouraging planned redevelopment and economic growth.

Complete Streets projects awarded include:

[\\$65,000 to the City of St. Pete Beach for its Downtown Redevelopment District Complete Streets Network Project](#)

This project will assess the feasibility of creating a connected complete streets network throughout the area that will create a safe, equitable, and easily accessible alternative mobility network for residents and visitors.

[\\$35,000 to Pinellas County for its Whitney Road Complete Streets Planning Project](#)

This project will plan for potential corridor enhancements to support ongoing residential growth, bolster economic development, improve access to services for vulnerable individuals, enhance the public realm, and provide more efficient connections between residences, schools, parks, public transportation, and businesses.

[\\$966,000 to Pinellas County for its 62nd Ave. North Complete Streets Construction Project](#)

This project will provide improvements that will serve as the catalyst this area needs to grow and prosper by providing a safe and efficient multimodal corridor that better connects residents and businesses to each other in the Pinellas Park and Lealman communities.

The board unanimously approved amendments to the Unified Planning Work Program and the Transportation Improvement Program

The Forward Pinellas Board approved amendments to the 2020-2022 Unified Planning Work Program (UPWP) and a modification to the FY 21/22-25/26 Transportation Improvement Program to de-obligate \$90,000 in funding from the current fiscal year so that it will be available to support planning activities starting on July 1, 2022. These activities include the development of the 2050 Long Range Transportation Plan, the procurement of additional trail counting equipment, and the continued support of the crash data monitoring program.

The board unanimously adopted the amendments to the Waterborne Transportation Section of the Advantage Pinellas 2045 Long Range Transportation Plan (LRTP)

The Forward Pinellas Board adopted the amendments to the Waterborne Transportation section of the Advantage Pinellas 2045 Long Range Transportation Plan (LRTP), including the incorporation of a Systemwide Waterborne Vision and a Countywide Waterborne Transportation Policy. The Waterborne Transportation Policy establishes clear criteria for the prioritization of waterborne transportation options employed in Pinellas County so that continued and expanded service may adequately serve our residents, visitors, and businesses alike.

The board recommended approval of four amendments to the Countywide Plan Map

- The board recommended approval of four amendments:
 - An amendment from Pinellas County to amend the properties at 5173 28th St. N. and 2786 and 2782 52nd Ave. N. from Residential Low Medium to Residential Medium to allow up to 11 dwelling units on the property based on its acreage, or up to 16 dwelling units if an affordable housing density bonus is pursued, which furthers the

redevelopment and revitalization goals of the Lealman Community Redevelopment Area (10-0)

- An amendment from Pinellas County to amend the property at 1961 East Lake Road from Residential Low Medium and Scenic/Non Commercial Corridor to Office and Scenic/Non Commercial Corridor to allow for adaptive reuse of the property for office uses (11-0)
 - Todd Pressman noted that the adjacent property is a Pinellas County Fire Station, making the area more suitable for offices.
- An amendment from Pinellas County to amend the property at 90 20th Terrace SW from Residential Low Medium to Retail & Services to allow for retail uses (11-0)
- An amendment from Pinellas County to amend the property at 2669 St. Andrews Blvd. from Residential Rural and Recreation/Open Space to Recreation/Open Space and Residential Rural to swap the land use designation of two equally sized parcels to allow a single-family residential home on one of the parcels (11-0)

The board unanimously approved and accepted the PPC and MPO Annual Audits for FY21

Each year Forward Pinellas undertakes an independent professional financial audit of its two legal agencies, the Pinellas Planning Council (PPC) and the Pinellas County Metropolitan Planning Organization (MPO). After a review of the financial records, it is the auditor's opinion that both the PPC and MPO have complied in all material respects with applicable financial requirements for the year ended September 30, 2021.

SPOTlight Updates

- The Honeymoon Island State Park entrance improvements are underway. Other Dunedin Causeway corridor improvements are advancing through design. Forward Pinellas is looking at the possibility of a joint construction schedule with FDOT and Pinellas County pending projects to ensure people's day-to-day activities are affected as little as possible.
- Mr. Blanton will write a letter to the Florida Division of State Parks to request funding for design and construction for the park turnaround roundabout.
- The US 19 frontage roads study and innovative intersections project is moving forward and more information will be provided to the board by this Fall. Commissioner Seel reminded colleagues about previous comments from the board about the need to keep all frontage road lanes and provide consistent treatments at each intersection.
- Redington Shores has expressed interest in the Gulf Blvd. Safety Study and would like to look at safer facilities for bicyclists on Gulf Blvd. as well.
- The TEILS update is underway and staff is preparing for an employer survey and upcoming stakeholder meetings.

Other Items

- PSTA unanimously approved pay raises on March 30 that makes some of its frontline workers the highest paid in the state. Plans to build a new transit center in Clearwater have hit a roadblock, but local leaders are still working to make it happen.

- The Legislative Committee noted significant concern about several bills with relevance to local and regional planning efforts. More information can be found here: <https://forwardpinellas.org/blog/planning-for-the-future/new-state-laws-will-impact-local-communities/>
- With the completion of the Pinellas Planning Council audit, Forward Pinellas staff is reevaluating options for the FY23 budget to ensure that projected revenues cover the agency's expenses. The final audit showed a significantly lower carryover balance from the prior fiscal year, and even with a higher property valuation, this results in an operating deficit for FY23. The executive director updated the board on some of the scenarios that staff is considering as it develops the final budget for board approval in June.
- Amy Elmore presented the Quarterly Communications Summary that establishes where we are as an agency with our communication and outreach efforts, identifies how far we've come since last quarter, sets goals for the future, and details how we will achieve those goals.
- Based on the board's recommendations, Forward Pinellas will create a stakeholder survey for local partners and agencies that will identify our levels of service. This survey will be used to inform the Executive Director evaluation in 2023.
- Commissioner Michael Smith informed the board that there is an existing vacancy on the Local Coordinating Board that must be filled by an elected official. He requested that Forward Pinellas board members let the officials in their communities know so that this important vacancy can be filled. Agency staff will follow up with board members to provide more information.

Action Sheet

April 13, 2022

At its April meeting, the Forward Pinellas Board took the following official actions:

- **Consent Agenda** (vote: 10-0)

Approved to include the following:

- A. Approval of Minutes of the March 9, 2022 Meeting
- B. Approval of Committee Appointments
- C. Approval of Forward Pinellas/FDOT Joint Certification Statement and Summary
- D. Approval of Update to the Title VI Plan
- E. Approval of 5305 PSTA Joint Participation Agreement
- F. Approval of Amendments to the Continuity of Operations Plan (COOP)

- **Transportation Improvement Program and Unified Work Program Amendments**

Following a presentation by Chelsea Favero, Forward Pinellas staff, the board, in its role as the metropolitan planning organization, approved amendments to the Transportation Improvement Program and Unified Work Program. (vote: 10-0)

- **Long Range Transportation Plan Modification**

Following a presentation by Chelsea Favero, Forward Pinellas staff, the board, in its role as the metropolitan planning organization, approved a modification to the Long Range Transportation Plan. (vote: 10-0)

- **Countywide Plan Map Amendment(s)**

Four cases were approved:

1. CW 22-05 – Pinellas County (vote: 10-0; Councilmember Floyd had not yet arrived)
2. CW 22-06 – Pinellas County (vote: 11-0)
3. CW 22-07 – Pinellas County (vote: 11-0)
4. CW 22-08 – Pinellas County (vote: 11-0)

- **PPC and MPO Annual Audits 2020-21 (FY21)**

Following a presentation by Julie Davis and Justin Twigg, auditors from Rivero, Gordimer and Company, the board approved and accepted the audit reports for the PPC and MPO. (vote: 10-0; Councilmember Reed had stepped out)

- **Complete Streets Grant Program Recommendations**

Following a presentation by Angela Ryan, Forward Pinellas staff, the board, in its role as the metropolitan planning organization, approved the Complete Streets Grant Program awards as outlined. (vote: 11-0)

Chair

May 11, 2022

4B. Approval of Committee Appointments



SUMMARY

- **BPAC**

Stuart Schwartzreich applied for the open St. Petersburg seat on the BPAC. Stuart is an Auxiliary Ranger with the Friends of the Pinellas Trail and attends the quarterly Pinellas Trail Security Task Force meetings. He is very passionate about bike and pedestrian safety and would like to be a part of making our streets safer for both.

- **CAC**

Tristan Brockwell applied for an open Beaches seat. Tristan lives in Belleair, but has lived in Pinellas County all his life. He is very passionate about transit and feels there is a lot of potential for better public transportation in Tampa Bay and Pinellas County. **Renya Maku** applied for an open St. Petersburg seat. Renya has always been passionate about transportation equity, smart growth and sustainability. She would like to be a part of improvements to environmental and human health, and improved traffic injury and fatality outcomes. **Marita Lynch** applied for an open At Large seat. Marita is a long-time resident of Pinellas County and enjoys the superior quality of life Pinellas County has to offer and is interested in contributing to its maintenance and improvement. Marita has served on the Environmental Advisory Board, the Clearwater Charter Review Committee and would like to be a part of the Citizens Advisory Committee.

- **STSC**

Councilmember Katie Gannon has applied to represent Oldsmar on the School Transportation Safety Committee. The Oldsmar City Council appointed Councilmember Gannon to the STSC as its representative at the April 19, 2022 City Council meeting.

- **TCC**

Pinellas County Public Works has submitted a request to replace Tom Washburn with Jeff Thompson as alternate to the TCC for the Traffic Division and to show Erin Lawson as primary representative to the TCC for the Engineering Division, with Tom Washburn and Brent Hall as alternates.

ATTACHMENT(S):

- BPAC Membership Listing
- Application for Stuart Schwartzreich
- CAC Membership Listing

- Application for Tristan Brockwell
- Application for Renya Maku
- Application for Marita Lynch
- STSC Membership Listing
- Application for Councilmember Katie Gannon
- TCC Membership Listing

ACTION: Board, in its role as the metropolitan planning organization, to approve Stuart Schwartzreich as citizen representative on the BPAC; Tristan Brockwell, Renya Maku and Marita Lynch as citizen representatives on the CAC; Councilmember Katie Gannon as Oldsmar Representative for the STSC and Jeff Thompson as alternate for PCPW to the TCC.

STAFF RECOMMENDATION: Staff recommends the board approve the appointments as outlined above.

BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEMBERSHIP LIST**Voting****St. Petersburg Area (St. Pete/Gulfport/So Pasadena/Tierra Verde)**

1. Stuart Schwartzreich (05/11/22)
2. Kimberly Cooper (10/13/99) (reappointed 5/9/18)
3. John Austin (11/10/21)
4. Charlie Guy (01/12/22)

Clearwater Area

5. Gloria Lepik-Corrigan (09/08/21)
6. Fernando Gutierrez (01/12/22)
7. Vacant

Dunedin Area

8. Russ Hilton (09/08/21)
9. Neil Wicks (11/10/21)

Pinellas Park and Mid-County

10. David Chase (03/09/22)
11. Vacant

Largo Area

12. Daniel Alejandro (10/12/16)
13. Vacant

North County Area (Tarpon Springs/Palm Harbor/Ozona/Oldsmar/Safety Harbor)

14. Becky Afonso (Vice Chair) (10/08/14)
15. Brian Smith (Chairman) (12/12/12)

At Large Area

16. Paul Kurtz (12/11/13)
17. Todd Bogner (11/10/21)
18. Bob Gallo (02/09/22)
19. Paul Zagami (01/12/22)
20. Stephen Moriarty (06/09/21)
21. Ed Hawkes (11/18/98)
22. Annette Sala (03/12/14)

Seminole Area

23. Jim Wedlake (05/12/10)

Beach Communities

24. Bert Valery (10/1983-10/1998) (reappointed 07/10/02)
25. Alan Johnson (05/09/18)

Technical Support

1. County Traffic Department (Joan Rice – representative; Gina Harvey and Casey Morse – alternates)
2. Pinellas County Planning Department (vacant – representative)
3. PSTA (Jacob Labutka – representative; Heather Sobush and Reid Powers – alternates)
4. City of Clearwater (Lauren Matzke - representative)
5. City of St. Petersburg (Lucas Cruse – representative; Cheryl Stacks - alternate)
6. City of Largo (Diane Friel – representative; Taylor Hague - alternate)
7. City of Oldsmar (Alayna Delgado – representative, Tatiana Childress – alternate)
8. City of Pinellas Park (Derek Reeves – representative)
9. City of Dunedin (Molly Cord – representative, Frances Leong-Sharp and George Kinney – alternates)
10. Pinellas County School System (Joseph Camera- representative, Autumn Westermann- alternate)
11. Friends of the Pinellas Trails (Scott Daniels – representative)
12. CUTR (Julie Bond - representative)

Sheriff's Office /Police/Law Enforcement Representatives

1. Pinellas Park Police Dept.
2. St Petersburg Police Dept.
3. Largo Police Dept.
4. Sheriff's Office – Deputy Eric Gibson
5. Clearwater Police Dept.

Non-Voting Technical Support

13. FDOT (Emmeth Duran - representative)
14. County Parks and Conservation Resources (Lyle Fowler – representative; Spencer Curtis – alternate)

*Dates signify appointment

Advisory Committee Member Application

*Applications may also be submitted by electronic mail, FAX or mail. E-mail address:

info@forwardpinellas.org

Fax: (727) 464-8212 - Mailing Address: Forward Pinellas, 310 Court St., Clearwater, FL 33756.

Applicant Information

First Name *

Stuart

Last Name *

Schwartzreich

Home Address *

3174 Moorings Drive South St. Petersburg FL 33712

Work Address *

3174 Moorings Drive South St. Petersburg FL 33712

Email *

schwartzreichs@gmail.com

Home phone number

1-914-426-9864

Work phone number

1-914-426-9864

Mobile phone number

1-914-426-9864

Preferred method of contact

Home Mail



Date of Birth

MM DD YYYY

11 / 28 / 1949

The following information will only be used to satisfy Equal Opportunity reporting and research requirements.

Gender

Male



Ethnicity

Caucasian



Education & Experience

What is your highest level of education?

Bachelor's Degree



What was your Major/Subjects of Study in school?

Marketing Management/FSU

Please list any specialize training, licenses or certificates you'd like us to know about.

Pinellas Trail Aux Ranger and associated training,as well as Graffiti "Guru" for Trail: St Pete Police Civilian Police Academy Alumni Association and related training, Follower of Friends of the Pinellas Trail, Quarterly attendee of Pinellas Trail Safety Taskforce I also have done a number(30+) of Bike Trips Domestically and Internationally via Backroads and VBT

About the Committee

Advisory committee you're interested in serving on

BPAC !

Why are you interested in serving on this committee?

You may add an attachment if you need additional space.

As a regular user on/of the Pinellas Trail, I feel that I bring a wealth of knowledge and experience to provide a strategic, tactical, and practical viewpoint to helping the BPAC accomplish its mission.

If you are appointed, do you know of any reason whatsoever why you will not be able to physically attend regularly scheduled meetings or otherwise fulfill the duties of the membership to which you have been appointed?

Yes

No

If yes, please explain.

Attachments

Please upload any additional files necessary.

*Files must be PDFs less than 10MB. You may be required to sign into your Gmail account. If you have any trouble uploading files, you can also Email them to info@forwardpinellas.org.

This content is neither created nor endorsed by Google.

Google Forms

CITIZENS ADVISORY COMMITTEE MEMBERSHIP LIST

St. Petersburg Area

1. Dylan Carlson (02/03/19)
2. Brandon Huskins (04/14/21)
3. Chris Griffin (03/09/22)
4. Renya Maku (05/11/22)

Clearwater Area

5. Luis Serna (06/14/17)
6. Bill Jonson (06/13/18)

Dunedin Area

7. Karen Mullins (07/09/14)
8. Bob Henion (02/12/20)

Pinellas Park and Mid-County Area

9. Tracey Schofield (02/12/20)
10. Brian Scott (09/11/19)

Largo Area

11. Paul Wallace (03/14/18)
12. Loretta Statsick (05/13/20)

Beaches Area

13. Tristan Brockwell (05/11/22)
14. Vacant

Gulfport, Kenneth city, Seminole, Belleair, So. Pasadena, Belleair Bluffs Area

15. Caron Schwartz (02/14/18) (Gulfport)

Tarpon Springs, Oldsmar, Safety Harbor Area

16. Tammy Vrana (Chair) (05/13/15)
17. Kathleen Smith (04/14/21)

At Large

18. Tony Stillo (05/13/20) (Clearwater)
19. Gary Benjamin (01/08/20) (Clearwater)
20. Duncan Kovar (Vice-Chair) (07/12/17) (Safety Harbor)
21. Greg Simek (03/09/22) (Gulfport)
22. Brian Kelly (04/13/22) (Seminole)
23. Connie Bruce (04/14/21) (Pinellas Park)
24. George Thurlow (04/14/21) (Gulfport)
25. Marita Lynch (05/11/22) (Clearwater)
26. Vacant

TRAC

27. Gloria Lepik-Corrigan (01/09/19)

Advisory Committee Member Application

*Applications may also be submitted by electronic mail, FAX or mail. E-mail address:

info@forwardpinellas.org

Fax: (727) 464-8212 - Mailing Address: Forward Pinellas, 310 Court St., Clearwater, FL 33756.

Applicant Information

First Name *

Tristan

Last Name *

Brockwell

Home Address *

434 Buttonwood Lane, Largo FL 33770

Work Address *

434 Buttonwood Lane Largo FL 33770

Email *

tristanbrockwell@gmail.com

Home phone number

727-460-7197

Work phone number

Mobile phone number

727-460-7197

Preferred method of contact

Mobile Phone

Date of Birth

MM DD YYYY

12 / 30 / 1995

The following information will only be used to satisfy Equal Opportunity reporting and research requirements.

Gender

Male ▼

Ethnicity

Caucasian ▼

Education & Experience

What is your highest level of education?

Bachelor's Degree ▼

What was your Major/Subjects of Study in school?

Psychology

Please list any specialize training, licenses or certificates you'd like us to know about.

Yale University c/o 2018; concentration in Neuroscience

About the Committee

Advisory committee you're interested in serving on

Citizen's Advisory

Why are you interested in serving on this committee?

You may add an attachment if you need additional space.

Being born and raised in Pinellas, I have a strong passion for improving the quality of life here. Having gone to college up north allowed me to experience the success of mass transit in other areas, and I want to bring that here. To my knowledge, Tampa Bay is the single largest metro area in the country without any rail-based form of transit. I want to see that change: multiple studies have shown that there is no single greater alleviator of poverty than access to public transportation.

If you are appointed, do you know of any reason whatsoever why you will not be able to physically attend regularly scheduled meetings or otherwise fulfill the duties of the membership to which you have been appointed?

Yes

No

If yes, please explain.

Attachments

Please upload any additional files necessary.

*Files must be PDFs less than 10MB. You may be required to sign into your Gmail account. If you have any trouble uploading files, you can also Email them to info@forwardpinellas.org.

This content is neither created nor endorsed by Google.

Google Forms

Advisory Committee Member Application

*Applications may also be submitted by electronic mail, FAX or mail. E-mail address:

info@forwardpinellas.org

Fax: (727) 464-8212 - Mailing Address: Forward Pinellas, 310 Court St., Clearwater, FL 33756.

Applicant Information

First Name *

Renya

Last Name *

Maku

Home Address *

2747 3rd Ave N Pinellas Park FL 33713

Work Address *

3 Tampa General Circle

Email *

renyamaku@gmail.com

Home phone number

.....

Work phone number

.....

Mobile phone number

773-551-5126

.....

Preferred method of contact

Email



Date of Birth

MM DD YYYY

01 / 31 / 1990

The following information will only be used to satisfy Equal Opportunity reporting and research requirements.

Gender

Female ▼

Ethnicity

Prefer not to say ▼

Education & Experience

What is your highest level of education?

Bachelor's Degree ▼

What was your Major/Subjects of Study in school?

Biology, minor in applied mathematics

Please list any specialize training, licenses or certificates you'd like us to know about.

MPH Student at USF; Certified Associate in Project Management; Strong interest in transportation equity, and smart growth and sustainability. Advocate for investing in transportation infrastructure so that St Pete communities are well-connected and all residents have access to reliable, robust, and safe modes of active and public transportation.

About the Committee

Advisory committee you're interested in serving on

CAC

Why are you interested in serving on this committee?

You may add an attachment if you need additional space.

I have always been passionate about transportation equity, and smart growth and sustainability. I believe it is important to invest in transportation infrastructure so that our communities are well-connected and all residents have access to reliable, robust, and safe modes of active and public transportation. I envision a St Pete whose communities are just as well-connected as the communities of New York City or Chicago. I want to join this committee because I love my community and I want to keep it beautiful as Tampa Bay grows. It is important to be as proactive as possible so that population growth does not overpower our existing infrastructure. I want to join a group that advocates for nurturing and growing the local economy and improving the health and well-being of residents by investing in public transportation that links them to jobs, healthy food options, arts and entertainment districts, and more. I want to join this committee because I want to do everything I can to improve environmental and human health, a community with lowered vehicle emissions which is the largest source of air pollution in St Pete and improved traffic injury and fatality outcomes.

If you are appointed, do you know of any reason whatsoever why you will not be able to physically attend regularly scheduled meetings or otherwise fulfill the duties of the membership to which you have been appointed?

Yes

No

If yes, please explain.

I work full time M-F 8-5.

Attachments

Advisory Committee Member Application

*Applications may also be submitted by electronic mail, FAX or mail. E-mail address:

info@forwardpinellas.org

Fax: (727) 464-8212 - Mailing Address: Forward Pinellas, 310 Court St., Clearwater, FL 33756.

Applicant Information

First Name *

Marita

Last Name *

Lynch

Home Address *

1618 Tuscola Road, Clearwater, FL 33756

Work Address *

Retired

Email *

maritalynch@gmail.com

Home phone number

727-741-8891

Work phone number

Mobile phone number

727-741-8891

Preferred method of contact

Email

Date of Birth

MM DD YYYY

04 / 26 / 1954

The following information will only be used to satisfy Equal Opportunity reporting and research requirements.

Gender

Female ▼

Ethnicity

Caucasian ▼

Education & Experience

What is your highest level of education?

Master's Degree or above ▼

What was your Major/Subjects of Study in school?

Nursing and Business

Please list any specialize training, licenses or certificates you'd like us to know about.

RN, MBA, Lean Six Sigma Belt, Certified Health Care Quality Professional

About the Committee

Advisory committee you're interested in serving on

Citizens Advisory Committee

Why are you interested in serving on this committee?

You may add an attachment if you need additional space.

I am interested in serving on the Citizens Advisory Committee because I love living in Pinellas County. I've lived here since 1985: in Seminole, Largo, Belleair and, for the last 30 years, in Clearwater. I greatly enjoy the superior quality of life that our community provides, and I have an interest in contributing to the maintenance and improvement of that high quality of life. There are many challenges that Pinellas faces in the future, and I think that I have the skills, energy and interest needed to provide citizen input into how to address those challenges. I have a history of citizen involvement: I currently serve on the Clearwater Environmental Advisory Board, and I previously served on the Clearwater Charter Review Committee. I am also a graduate of the Clearwater Citizens Academy and the Pinellas County Juvenile Justice Citizen's Academy. I have volunteered for the Guardian Ad Litem program and, for the last 11 years, with Big Brothers Big Sisters program. I also am a member of the Clearwater Neighborhood Council. I am a retired RN, I have an MBA and I worked for many years at Morton Plant Hospital and BayCare, then later I consulted across the country with various health care systems working to improve the quality of healthcare across the country. I hope that you will consider me for a position on this Board. Thank you

If you are appointed, do you know of any reason whatsoever why you will not be able to physically attend regularly scheduled meetings or otherwise fulfill the duties of the membership to which you have been appointed?

Yes

No

If yes, please explain.

Attachments

Please upload any additional files necessary.

*Files must be PDFs less than 10MB. You may be required to sign into your Gmail account. If you have any trouble uploading files, you can also Email them to info@forwardpinellas.org.

SCHOOL TRANSPORTATION SAFETY COMMITTEE MEMBERS

School Board

Bill Dudley - Chair
Carol Cook – Vice Chair

Pinellas County

Commissioner Dave Eggers

Clearwater

Councilmember Mark Bunker

Citizen

Doug Mullis

Dunedin

Commissioner Jeff Gow

PSTA

Josh Shulman

Gulfport

Vacant

Largo

Commissioner John Carroll

Oldsmar

Councilmember Katie Gannon

Gulf Beaches

Mayor Cookie Kennedy

Pinellas Park

Councilmember Keith V. Sabiel

Tarpon Springs

Commissioner Jacob Karr

Seminole

Councilmember Roger Edelman

Safety Harbor

Commissioner Cliff Merz

St. Petersburg

Councilmember Lisa Wheeler-Bowman

Non-Voting Tech Support Members

Pinellas County School Board/Transportation

Matthew Atwell
T. Mark Hagewood, Transportation

Pinellas County Long Range Planning

Scott Swearingen

Pinellas County Public Works

Joan Rice / Casey Morse

Pinellas County School Board

Marshall Touchton, Demographic Specialist

Pinellas County School Board

Joseph Camera, Customer Service Analyst
Autumn, Westermann, Customer Service Analyst (Alt.)



CITY COUNCIL AGENDA
Oldsmar Council Chamber
101 State Street West
Oldsmar, Florida

City Council:

Dan Saracki, Mayor
Jarrod Buchman, Vice Mayor
Steve Graber, Council Member
Andrew Knapp, Council Member
Katie Gannon, Council Member

Mission Statement: To provide leadership, innovation, environmental stewardship
and excellent services in partnership with the community.

Date: **Tuesday, April 19, 2022**

Time: **7:00 PM**

Notice is hereby given that the Oldsmar City Council will hold a Council Meeting for the following purpose(s):

MEETING CALLED TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN FORUM Each speaker will be recognized once and will be limited to a five (5) minute presentation on any subject that is not scheduled for a **PUBLIC HEARING**. Open Forum will conclude at 7:30 p.m. If any speaker has not been heard at the conclusion of the 30-minute Open Forum, the Mayor may announce a continuance and they will be given an opportunity to speak at the end of the Council meeting. For Citizen Presentations, please see the note under Notices.

COMMUNITY MINUTE

APPROVAL OF ADDITION OF NEW AGENDA ITEMS - NUMBERS 13 AND 15
APPROVED

AWARDS AND RECOGNITION:

1. Presentation of Council-Manager Award for April 2022 **VICE MAYOR BUCHMAN PRESENTED TO OLDSMAR FRIENDS OF THE ARTS**
Packet Page 6
[Agenda Item Report \(AIR-1764\) - Pdf](#)
2. Presentation of Business of the Quarter Award for 1st Quarter 2022

CITY ATTORNEY:

10. **PUBLIC HEARING** for the First Reading of Ordinance 2022-05, amending the City of Oldsmar Code to provide the definition for Secondary Fronts for Corner Lot Properties and to include provisions for Six Foot fences within defined Secondary Fronts for Corner Lots **PASSED**
Packet Page 68
[Agenda Item Report \(AIR-1902\) - Pdf](#)

CITY MANAGER: PROVIDED UPDATE ON BAYVIEW BLVD AND ST. PETERSBURG DRIVE INTERSECTION

CITY CLERK: EXPLAINED TIMER POLICY AND GAVE PUBLIC APOLOGY

CITY COUNCIL:

11. Discuss Invocations **CONSENSUS FOR BARRY SULLIVAN, HOUSE OF PRAYER, TO COORDINATE INVOCATION PROVIDERS AND FOR CITY ATTORNEY, TOM TRASK, TO PROVIDE BACK UP**
Packet Page 73
[Agenda Item Report \(AIR-1916\) - Pdf](#)
12. Consider moving or cancelling the July 5, 2022 Council Meeting **JULY 5TH COUNCIL MEETING CANCELLED**
Packet Page 74
[Agenda Item Report \(AIR-1724\) - Pdf](#)
13. Reschedule Capital Improvement Plan Budget Work Session (New Agenda Item) **WORK SESSION SCHEDULED FOR MAY 25, 2022, 2:00 PM, COUNCIL CHAMBER, 101 STATE STREET WEST**
Packet Page 75
[Agenda Item Report \(AIR-1917\) - Pdf](#)
14. Schedule Operational Budget work session **WORK SESSION SCHEDULED FOR AUGUST 3, 2022, 2:00, COUNCIL CHAMBER, 101 STATE STREET WEST**
Packet Page 76
[Agenda Item Report \(AIR-1914\) - Pdf](#)
15. Appoint Council Member Gannon as the Oldsmar representative to the Forward Pinellas School Transportation Safety Committee (New Agenda Item) **COUNCIL MEMBER GANNON APPOINTED**
Packet Page 77
[Agenda Item Report \(AIR-1921\) - Pdf](#)

TECHNICAL COORDINATING COMMITTEE MEMBERSHIP LIST

Pinellas County Public Works (Traffic)

Joan Rice (Chair)
Alternates: Jeff Thomson & Gina Harvey

Pinellas County Planning

Scott Swearingen
Alternate: Evan Johnson

Pinellas County School Board

Joseph Camera
Alternate: Autumn Westermann

Department of Environmental Protection

Vacant
Alternate: Vacant

TBARTA

Brian Pessaro
Alternate: Vacant

Clearwater Planning Department

Vacant
Alternate: Lauren Matzke

Clearwater Traffic Operations

Cory Martens
Alternate: Dave Larremore

Dunedin Traffic Engineering

Russell Ferlita
Alternate: Vacant

Indian Rocks Beach

Hetty Harmon
Alternate: Vacant

Largo Community Development –Engineering

Barry Westmark
Alternate: Rafal Cieslak/Megan Dion, PE

Pinellas Park Planning Department

Erica Lindquist
Alternate: Derek Reeves

Safety Harbor

Brandon Henry
Alternate: Marcie Stenmark

Pinellas County Public Works (Eng.)

Erin Lawson
Alternate: Tom Washburn & Brent Hall

Pinellas County Environmental Mgmt.

Sheila Schneider
Alternate: Vacant

Pinellas Suncoast Transit Authority

Heather Sobush (Vice Chair)
Alternate: Nicole Dufva

Tampa Bay Regional Planning Council

Brian Ellis
Alternate: Vacant

Beach Communities

Vacant

Clearwater Engineering

Roger Johnson
Alternate: Bennett Elbo

Dunedin Planning

Frances Leong Sharp
Alternate: George Kinney

Gulfport

Mark Griffin
Alternate: Mike Taylor

Largo Community Development

Taylor Hague
Alternate: Alicia Parinello

Oldsmar

Daniel Simpson
Alternate: Tatiana Childress

Pinellas Pk. Storm Water & Transportation

Dan Hubbard
Alternate: David Chase

St. Petersburg/Clearwater Int'l Airport

Vacant

St. Petersburg Engineer & Capital Improve Dept.

Evan Birk
Alternate: Kevin Jackson

St. Petersburg Transport. & Parking Mgmt. Dept.

Cheryl Stacks
Alternate: Lucas Cruse

Seminole

Mark Ely
Alternate: Vacant

Treasure Island

Jamie Viveiros

St. Petersburg Plan & Econo. Develop. Dept.

Tom Whalen
Alternate: Derek Kilborn

St. Pete Beach

Vacant
Alternate: Brandon Berry

Tarpon Springs Planning

Caroline Lanford
Alternate: Pat McNeese

FDOT (technical support)

Jenson Hackett

May 11, 2022

4C. Acceptance of Quarter Two Financial Report



SUMMARY

The second quarter of FY22 ended March 31, 2022 . The financial report through the end of that period is attached for the board's review.

ATTACHMENT(S):

- Financial Report through Quarter Two FY22

ACTION: Board to receive and accept the financial report.

Pinellas Planning Council
January to March 2022
Q2
Unaudited Financial Statement



REVENUES	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>VARIANCE</u>	<u>% Of Anticipated REVENUES Received</u>
Interest	146	2,020	1,874	7%
Other Income	11,703			
Tax Revenue	1,331,744	1,393,140	61,396	96%
Local Assistance Contract Services	9,220	10,100	880	91%
MPO Charges for Services (Revenue)	243,510	1,602,870	1,359,360	15%
TOTALS	1,596,323	3,008,130	1,411,807	53%
EXPENDITURES	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGETED Expenses Allocated</u>
Salaries & Wages	693,649	1,441,110	747,461	48%
FICA & Benefits	302,269	655,420	353,151	46%
<i>Personal Services</i>	996,718	2,096,530	1,100,612	48%
Contractual Support Services	17,374	1,000,000	982,626	2%
Rent	50,631	82,400	31,769	61%
Equip. & Furn.	3,851	10,230	6,379	38%
Telephone (<i>Comm Svcs</i>)	1,488	4,100	2,612	36%
Mail (Postage)	676	3,070	2,394	22%
Advertising Notice (<i>Otr Chgs Legal Adv</i>)	6,059	30,000	23,941	20%
Printing/Reproduction	3,394	5,320	1,926	64%
Office Supplies	2,502	19,040	16,538	13%
PAO/Tax Coll Commissions	33,979	38,540	4,561	88%
Intergovernmental Services	-	369,350	369,350	0%
Risk Management	4,555	9,110	4,555	50%
Travel	942	10,230	9,288	9%
Communications, Advocacy, & Educ	10,541	20,000	9,459	53%
Audit	14,624	26,140	11,516	56%
Council Activities	8,123	9,210	1,087	88%
Contingency (<i>Otr Current Chgs & Obligations</i>)	3,868	360,800	356,932	1%
TOTALS	1,159,327	4,094,070	2,934,743	28%

Revenues less Expenditures **436,997**

May 11, 2022

5A. Adoption of the FY 23-24 Unified Planning Work Program



SUMMARY

The Unified Planning Work Program (UPWP) is a two-year plan that identifies a metropolitan planning organization's (MPO) transportation planning activities and associated funding. State and federal transportation funding agencies provide guidance on required elements and timeframes for review and adoption of the UPWP, but the way the MPO allocates its funding for the various planning activities is at the discretion of the MPO.

Forward Pinellas developed a draft UPWP for July 1, 2022 – June 30, 2024, that was reviewed by the Citizens and Technical advisory committees in February, the Forward Pinellas Board in March and by state and federal agencies following board review and approval of the draft document. In early April, Forward Pinellas received comments back from the state and federal agencies on that draft and have integrated those comments into the final UPWP. The final UPWP must be adopted by Forward Pinellas in May.

The UPWP includes introductory sections that discuss the MPO's functions and the planning priorities of the MPO, state and federal governments. This is followed by task pages and budget information that details staff support activities, consultant work and associated grant funding. Forward Pinellas staff will present the final UPWP and answer questions from board members.

ATTACHMENT(S):

- [Unified Planning Work Program](#)
- Unified Planning Work Program Resolution 22-03
- Joint Planning Agreement
- [Presentation](#)

ACTION: Board, in its role as the metropolitan planning organization, to approve the FY 2022/23-2023/24 UPWP.

COMMITTEE RECOMMENDATIONS: The Technical Coordinating Committee reviewed the modifications to the Unified Planning Work Program at its meeting on April 27, 2022, and recommended approval by a unanimous vote. The Citizens Advisory Committee reviewed the modifications to the Unified Planning Work Program at its meeting on April 28, 2022, and recommended approval by a unanimous vote.

Resolution #22-03

A RESOLUTION OF FORWARD PINELLAS, IN ITS ROLE AS THE PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION, APPROVING THE STATE FYS 2023 AND 2024 UNIFIED PLANNING WORK PROGRAM; DELEGATING AUTHORITY TO THE FORWARD PINELLAS EXECUTIVE DIRECTOR; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization, is the designated entity responsible for transportation planning in Pinellas County, and is also the designated official planning agency in coordinating transportation for the transportation disadvantaged; and

WHEREAS, Forward Pinellas has developed a Unified Planning Work Program for State Fiscal Years 23 and 24 covering a period from July 1, 2022 through June 30, 2024, as required by 23 Code of Federal Regulations (CFR) Section 450.308 and Section 339.175(9) of Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED by Forward Pinellas as follows:

1. The recitals set forth above are incorporated herein by reference.
2. The Unified Planning Work Program for State Fiscal Years 2023 and 2024 is approved and authorized to be submitted to state and federal agencies; and
3. For the Unified Planning Work Program, the Executive Director of Forward Pinellas is hereby authorized to:
4.
 - a. Develop and execute all supporting and program objective related grant applications, participation agreements, authorize reimbursement requests, authorize expenditures, and amend the Internal Control Structure Policy Manual; and
 - b. Make amendments of less than or equal to ten percent or \$25,000 (whichever is greater) to an individual task, amendments that implement task budget changes associated with Board-approved project budgets accompanying scopes of services, and amendments that are less than five percent (5%) of the overall Unified Planning Work Program balance.
5. The Forward Pinellas Executive Director will report all actions authorized by this Resolution to the Forward Pinellas Board on a quarterly basis.

6. If any section, sentence, clause or other provision of this Resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses or provisions of this Resolution.
7. This Resolution shall take effect upon the date of its adoption.

This Resolution offered and adopted at the May 11, 2022 meeting of Forward Pinellas as hereinafter set forth:

_____ offered the foregoing resolution which was seconded by

_____ and the vote was:

AYES:

NAYS:

Absent and not voting:

ATTEST:

Whit Blanton, Executive Director
Forward Pinellas

Joanne "Cookie" Kennedy, Chair
Forward Pinellas

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
METROPOLITAN PLANNING ORGANIZATION AGREEMENT

Financial Project No.: <u>439338-4-14-01 / 439338-4-14-02</u> (item-segment-phase-sequence) Contract No.: <u>G2775</u>	Fund: PL & SU Function: <u>215</u> Federal Award Identification No. (FAIN): <u>0057-060-M</u> MPO SAM No.: <u>NGXQB9D7G5L6</u>	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>780000</u> Org. Code: <u>55072010730</u> Vendor No.: <u>F592931456002</u>
CFDA Number & Title: <u>20.205 Highway Planning & Construction</u>		

THIS METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Agreement) is made and entered into on this _____ day of _____ by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, 11201 N. McKinley Dr., Tampa, FL 33612 and the **Forward Pinellas**, in its role as the Pinellas County Metropolitan Planning Organization (MPO), whose address is 310 Court St., Clearwater, FL 33756, and whose System for Award Management (SAM) Number is: NGXQB9D7G5L6 (collectively the “parties”).

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

1. **Authority:** The MPO and the Department have authority to enter into this Agreement pursuant to 23 U.S.C. 134, 23 Code of Federal Regulations (CFR or C.F.R.) §450 and Section 339.175, Florida Statutes (F.S.), which, require the Department and the MPO to clearly identify the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) components of the Metropolitan Planning Process and accomplish the transportation planning requirements of state and federal law.
2. **Purpose of the Agreement:** The purpose of this Agreement is to pass financial assistance through the Department in the form of FHWA funds to the MPO for the completion of transportation related planning activities set forth in the Unified Planning Work Program (UPWP) of the MPO (Project), state the terms and conditions upon which FHWA funds will be provided, and set forth the manner in which work tasks and subtasks within the UPWP will be undertaken and completed. The Project is more fully described in the UPWP, which is attached and incorporated into this Agreement as Exhibit “A”.
3. **Consolidated Planning Grant (CPG):** The Department is electing to participate in the Consolidated Planning Grant (CPG) program starting with the State fiscal year (FY) 22/23 – 23/24 two-year UPWP cycle. The Department is selecting FHWA to serve as the CPG lead grant agency in accordance with FTA Circular 8100.D. Under the CPG, the FTA and FHWA annually deliver lump sum appropriations to the Department to allocate to MPOs for the metropolitan planning activities. The federal funds are delivered to the Department in the form of FTA 5305(d) and FHWA planning (PL). The Department will utilize the CPG to combine the FTA 5305(d) and FHWA PL MPO allocations into a single grant that is administered by FHWA. The Department calculates annual MPO funding allocations using the approved FTA 5305(d) and FHWA allocation formulas.
4. **Scope of Work:** The UPWP, Exhibit “A”, constitutes the Scope of Work for this Agreement.
5. **Project Cost:** The total budgetary ceiling for the Project is **\$5,329,585**. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit “A”. The budget may be modified by mutual agreement as provided for in paragraph 9, Amendments.

The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	AMOUNT
439338-4-14-01 (PL funds)	\$4,129,585
439338-4-14-02 (SU funds)	\$1,200,000

6. **Non-federal Share:** PL & Surface Transportation Block Grant (STBG) Funds (FHWA Section 112): The Department uses the U.S. Department of Transportation sliding scale federal/non-federal match ratio for metropolitan planning funds. This ratio is 81.93 percent federal and 18.07 percent non-federal. It is the policy of the Department to fulfill the non-federal share or “soft match” with toll credits as authorized by Title 23 U.S.C. § 120 conditional on funding availability. The MPO must identify and describe the soft match in its 2-year UPWP introduction and show the total amount of toll credits used to match the FHWA funds in the UPWP Summary Budget Tables.
7. **Term of Agreement:** This Agreement shall have a term of two (2) years. This Agreement shall begin on the later of July 1, 2022 or the date the Agreement is fully executed, whichever is later, and expire on June 30, 2024. If the Agreement is fully executed after July 1, 2022, then the term of the Agreement shall be less than two (2) years and the Agreement shall expire on June 30, 2024. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.
8. **Renewals and Extensions:** This Agreement shall not be renewed or extended.
9. **Amendments:** Amendments may be made during the term of this Agreement. Any Amendment must be in writing and signed by both parties with the same formalities as the original Agreement.
 - A. **Amendments and Modifications to the UPWP:** Revisions to the UPWP require an Amendment or Modification. Revisions may be budgetary and/or programmatic; and may be major or minor in scale. Minor UPWP revisions are processed by the MPO as a Modification, whereas more significant or major UPWP revisions are processed by the MPO as an Amendment. A significant change is defined as a change to the UPWP that alters the original intent of the Project or the intended Project outcome. MPO’s shall process UPWP Modifications or Amendments as needed.

The following section further clarifies the actions necessitating UPWP Amendments and Modifications, which are thereby defined as significant changes.

i. Amendments to the UPWP

UPWP Amendments are required for the following actions per 2 CFR 200.308 and 49 CFR 18.30:

- a. Any revision resulting in the need to increase the UPWP budget ceiling by adding new funding or reducing overall approved funding;
- b. Adding new or deleting tasks/subtasks;
- c. Change in the scope or objective of the program/task even if there is no associated budget revision (this also applies to when a task scope changes);
- d. A transfer between tasks/sub-tasks that exceeds a combined amount equal or greater than \$100,000 OR 10% of the total budget, whichever is more restrictive;
- e. Reducing the budget of a task/sub-task more than 50 percent, or to the point a task/sub-task could not be accomplished as it was originally approved;
- f. Change in key person*;
- g. Extending the period of performance past the approved work program period (i.e., no-cost time extension);
- h. Sub awarding, transferring, or contracting out any of the activities in the UPWP;
- i. The disengagement from a project for more than 3 months, or a 25 percent reduction in time devoted to the project by the approved project director or principal investigator,
- j. The inclusion of costs that require prior approval (e.g. capital and equipment purchases \$5,000 and above per unit cost).

ii. Modifications to the UPWP

UPWP changes that do not fall into the above categories may be processed as a Modification.

* A key person is specified in the application or federal award. For the UPWP, the key person is the MPO’s staff director.

- iii. If the MPO makes a modification to the UPWP budget, then the MPO shall immediately send any such modifications to the Department. Amendments to the UPWP must be approved by FHWA. Proposed amendments to the UPWP shall be filed with the Department. Within a reasonable amount of time, the Department shall review and transmit the proposed UPWP amendment and supporting documents to the FHWA with a recommendation for approval or denial. Transmittal of the proposed UPWP amendment and supporting documents to FHWA may be delayed by the Department due to the MPO failing to include all documentation required for the UPWP Amendment. The Department shall immediately forward to the MPO all correspondence that the Department receives from FHWA regarding the proposed UPWP amendment. If FHWA approves the amendment to the UPWP then this Agreement and supporting documentation must be amended immediately following such approval.

10. General Requirements:

- A. The MPO shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, the Interlocal Agreement establishing the MPO, and all applicable laws.
- B. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the MPO in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists, Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in Project costs in part or in total. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- C. The MPO's financial management system must comply with the requirements set forth in 2 CFR §200.302, specifically:
 - i. Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received.
 - ii. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements set forth in §§200.327 Financial reporting and 200.328 Monitoring and reporting program performance.
 - iii. Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
 - iv. Effective control over, and accountability for, all funds, property, and other assets.
 - v. Comparison of expenditures with budget amounts for each Federal award.
 - vi. Written procedures to implement the requirements of §200.305 Payment.
 - vii. Written procedures for determining the allowability of costs in accordance with Subpart E—Cost Principles of this part and the terms and conditions of the Federal award.

11. Compensation and Payment:

- A. The Department shall reimburse the MPO for costs incurred to perform services satisfactorily during a monthly or quarterly period in accordance with Scope of Work, Exhibit "A". Reimbursement is limited to the maximum amount authorized by the Department. The MPO shall submit a request for reimbursement to the Department on a quarterly or monthly basis. Requests for reimbursement by the MPO shall include an invoice, an itemized expenditure report, and progress report for the period of services being billed that are acceptable to the Department. The MPO shall use the format for the invoice, itemized expenditure report and progress report that is approved by the Department. The MPO shall provide any other data required

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
METROPOLITAN PLANNING ORGANIZATION AGREEMENT

by FHWA or the Department to justify and support the payment requested.

- B.** Pursuant to Section 287.058, Florida Statutes, the MPO shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described in Exhibit “A”.
- C.** Invoices shall be submitted by the MPO in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit “A”. Deliverables must be received and accepted in writing by the Department’s Grant Manager prior to payments.
- D.** The Department will honor requests for reimbursement to the MPO for eligible costs in the amount of FHWA funds approved for reimbursement in the UPWP and made available by FHWA. The Department may suspend or terminate payment for that portion of the Project which FHWA, or the Department acting in lieu of FHWA, may designate as ineligible for federal-aid. Regarding eligible costs, whichever requirement is stricter between federal and State of Florida requirements shall control. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- E.** Supporting documentation must establish that the deliverables were received and accepted in writing by the MPO and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in the UPWP, Exhibit “A”, was met. All costs charged to the Project, including any approved services contributed by the MPO or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges. See Exhibit “D” for Contract Payment Requirements.
- F.** Bills for travel expenses specifically authorized in this Agreement shall be documented on the Department’s Contractor Travel Form No. 300-000-06 or on a form that was previously submitted to the Department’s Comptroller and approved by the Department of Financial Services. Bills for travel expenses specifically authorized in this Agreement will be paid in accordance with Section 112.061 Florida Statutes.
- G.** Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. If the Department determines that the performance of the MPO fails to meet minimum performance levels, the Department shall notify the MPO of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The MPO shall, within sixty (60) days after notice from the Department, provide the Department with a corrective action plan describing how the MPO will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the MPO shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the MPO resolves the deficiency. If the deficiency is subsequently resolved, the MPO may bill the Department for the retained amount during the next billing period. If the MPO is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement’s term.
- H.** An invoice submitted to the Department involving the expenditure of metropolitan planning funds (“PL funds”) is required by Federal law to be reviewed by the Department and issued a payment by the Department of Financial Services within 15 business days of receipt by the Department for review. If the invoice is not complete or lacks information necessary for processing, it will be returned to the MPO, and the 15-business day timeframe for processing will start over upon receipt of the resubmitted invoice by the Department. If there is a case of a bona fide dispute, the invoice recorded in the financial system of the Department shall contain a statement of the dispute and authorize payment only in the amount not disputed. If an item is disputed and is not paid, a separate invoice could be submitted requesting reimbursement, or the disputed item/amount could be included/added to a subsequent invoice.
- I.** Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon

request. Records of costs incurred include the MPO's general accounting records and the Project records, together with supporting documents and records, of the consultant and all subconsultants performing work on the Project, and all other records of the Consultants and subconsultants considered necessary by the Department for a proper audit of costs.

- J. The MPO must timely submit invoices and documents necessary for the close out of the Project. Within 90 days of the expiration or termination of the grant of FHWA funds for the UPWP, the MPO shall submit the final invoice and all financial, performance, and related reports consistent with 2 CFR §200.
- K. The Department's performance and obligation to pay under this Agreement is also contingent upon FHWA making funds available and approving the expenditure of such funds.
- L. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

- M. **Disallowed Costs:** In determining the amount of the payment, the Department will exclude all Project costs incurred by the MPO prior to the effective date of this Agreement, costs incurred by the MPO which are not provided for in the latest approved budget for the Project, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department. It is agreed by the MPO that where official audits by the federal agencies or monitoring by the Department discloses that the MPO has been reimbursed by the Department for ineligible work, under applicable federal and state regulations, that the value of such ineligible items may be deducted by the Department from subsequent reimbursement requests following determination of ineligibility. Upon receipt of a notice of ineligible items the MPO may present evidence supporting the propriety of the questioned reimbursements. Such evidence will be evaluated by the Department, and the MPO will be given final notification of the amounts, if any, to be deducted from subsequent reimbursement requests.

In addition, the MPO agrees to promptly reimburse the Department for any and all amounts for which the Department has made payment to the MPO if such amounts become ineligible, disqualified, or disallowed for federal reimbursement due to any act, error, omission, or negligence of the MPO. This includes omission or deficient documentation of costs and charges, untimely, incomplete, or insufficient submittals, or any other reason declared by the applicable Federal Agency.

Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.

- N. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the MPO owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 16 of this Agreement.
- O. **Indirect Costs:** A state or federally approved indirect cost rate may be applied to the Agreement. If the MPO does not have a federally approved indirect cost rate, a rate up to the de minimis indirect cost rate of

10% of modified total direct costs may be applied. The MPO may opt to request no indirect cost rate, even if it has a federally approved indirect cost rate.

12. Procurement and Contracts of the MPO:

- A. The procurement, use, and disposition of real property, equipment and supplies shall be consistent with the approved UPWP and in accordance with the requirements of 2 CFR §200.
- B. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the MPO, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the MPO's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the MPO will involve the Department, to an extent to be determined by the Department, in the consultant selection process for all projects funded under this Agreement. In all cases, the MPO shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.
- C. The MPO shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of federal-aid funds.

13. Audit Reports: The administration of resources awarded through the Department to the MPO by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of Federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The MPO shall comply with all audit and audit reporting requirements as specified below.

- A. In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to Federal awards provided through the Department by this Agreement. By entering into this Agreement, the MPO agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The MPO further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.
- B. The MPO, a non-Federal entity as defined by 2 CFR Part 200, Subpart F – Audit Requirements, as a subrecipient of a Federal award awarded by the Department through this Agreement is subject to the following requirements:
 - i. In the event the MPO expends a total amount of Federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the MPO must have a Federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements. **Exhibit "B", Federal Financial Assistance (Single Audit Act)**, to this Agreement provides the required Federal award identification information needed by the MPO to further comply with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements. In determining Federal awards expended in a fiscal year, the MPO must consider all sources of Federal awards based on when the activity related to the Federal award occurs, including the Federal award provided through the Department by this Agreement. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this part.
 - ii. In connection with the audit requirements, the MPO shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.
 - iii. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards, the MPO is exempt from Federal audit requirements for

that fiscal year. However, the MPO must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the MPO's audit period for each applicable audit year. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-Federal resources (*i.e.*, the cost of such an audit must be paid from the MPO's resources obtained from other than Federal entities).

- iv. The MPO must electronically submit to the Federal Audit Clearinghouse (FAC) at <https://harvester.census.gov/facweb/> the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.
- v. Within six months of acceptance of the audit report by the FAC, the Department will review the MPO's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the Federal award provided through the Department by this Agreement. If the MPO fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
 1. Temporarily withhold cash payments pending correction of the deficiency by the MPO or more severe enforcement action by the Department;
 2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate the Federal award;
 4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the Federal awarding agency);
 5. Withhold further Federal awards for the Project or program;
 6. Take other remedies that may be legally available.
- vi. As a condition of receiving this Federal award, the MPO shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to the MPO's records including financial statements, the independent auditor's working papers and Project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller
605 Suwannee Street, MS 24
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

- C. The MPO shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The MPO shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

- 14. Termination or Suspension:** The Department may, by written notice to the MPO, suspend any or all of the MPO's obligations under this Agreement for the MPO's failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department will provide written notice outlining the particulars of suspension.

The Department may terminate this Agreement at any time before the date of completion if the MPO is dissolved or if federal funds cease to be available. In addition, the Department or the MPO may terminate this Agreement if either party fails to comply with the conditions of the Agreement. The Department or the MPO shall give written notice to all parties at least ninety (90) days prior to the effective date of termination and specify the effective date of termination.

The parties to this Agreement may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the parties shall agree upon the termination conditions.

Upon termination of this Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc., prepared by the MPO shall, at the option of the Department, be delivered to the Department.

The Department shall reimburse the MPO for those eligible expenses incurred during the Agreement period that are directly attributable to the completed portion of the work covered by this Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The MPO shall not incur new obligations for the terminated portion after the effective date of termination.

The Department reserves the right to unilaterally cancel this Agreement for refusal by the MPO or any consultant, sub-consultant or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are confidential or exempt.

The conflict and dispute resolution process set forth in Section 16 of this Agreement shall not delay or stop the Parties' rights to terminate the Agreement.

- 15. Remedies:** Violation or breach of Agreement terms by the MPO shall be grounds for termination of the Agreement. Any costs incurred by the Department arising from the termination of this Agreement shall be paid by the MPO.

This Agreement shall not be considered as specifying the exclusive remedy for any dispute, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

- 16. Conflict and Dispute Resolution Process:** This section shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. If possible, the parties shall attempt to resolve any dispute or conflict within thirty (30) days of a determination of a dispute or conflict. This section shall not delay or stop the Parties' rights to terminate the Agreement. In addition, notwithstanding that a conflict or dispute may be pending resolution, this section shall not delay or stop the Department from performing the following actions pursuant to its rights under this Agreement: deny payments; disallow costs; deduct the value of ineligible work from subsequent reimbursement requests, or; offset pursuant to Section 11.N of this Agreement.

- A. Initial Resolution:** The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials: for the Department - the Intermodal Systems Development Manager; and for the MPO - the Staff Director.

- B. Resolution by Senior Agency Official:** If the conflict remains unresolved, the conflict shall be resolved by the following officials: for the Department - the District Secretary; and for the Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization - the Chairperson of the MPO.
- C. Resolution of Conflict by the Agency Secretary:** If the conflict is not resolved through conflict resolution pursuant to the provisions, "Initial Resolution" and "Resolution by Senior Agency Official" above, the conflict shall be resolved by the Secretary for the Department of Transportation or their delegate. If the MPO does not agree with the resolution provided by the Secretary for the Department of Transportation, the parties may pursue any other remedies set forth in this Agreement or provided by law.

17. Disadvantaged Business Enterprise (DBE) Policy and Obligation: It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The MPO and its contractors and consultants agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The MPO and its contractors, consultants, subcontractors and subconsultants shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

18. Compliance with Federal Conditions and Laws:

- A.** The MPO shall comply and require its consultants and subconsultants to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the MPO is in compliance with, and will require its consultants and subconsultants to comply with, all requirements imposed by applicable federal, state, and local laws and regulations.
- B.** The MPO shall comply with the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable and include applicable required provisions in all contracts and subcontracts entered into pursuant to this Agreement.
- C. Title VI Assurances:** The MPO will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the MPO pursuant thereto, including but not limited to the requirements set forth in Exhibit "C", Title VI Assurances. The MPO shall include the attached Exhibit "C", Title VI Assurances, in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.
- D. Restrictions on Lobbying** The MPO agrees that to no federally-appropriated funds have been paid, or will be paid by or on behalf of the MPO, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the MPO to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The MPO shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch or a state agency.
- E.** The MPO must comply with FHWA's Conflicts of Interest requirements set forth in 23 CFR §1.33.

19. Restrictions, Prohibitions, Controls, and Labor Provisions: During the performance of this Agreement, the MPO agrees as follows, and shall require the following provisions to be included in each contract and subcontract entered into pursuant to this Agreement :

- A.** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- B.** In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
- C.** An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the MPO.
- D.** Neither the MPO nor any of its contractors and consultants or their subcontractors and subconsultants shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the MPO or the entities that are part of the MPO during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the MPO, the MPO, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the MPO or the locality relating to such contract, subcontract or arrangement. The MPO shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors and consultants to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the MPO or of the locality during his or her tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the MPO and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

- E.** No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

20. Miscellaneous Provisions:

A. Public Records:

- i.** The MPO shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the MPO in conjunction with this Agreement, unless such documents are exempt from public access or are confidential pursuant to state and federal law. Failure by the MPO to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department.
- ii.** In addition, the MPO shall comply with the requirements of section 119.0701, Florida Statutes.

- B. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the provisions of this Agreement..
- C. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
- D. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- E. By execution of the Agreement, the MPO represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- F. Nothing in the Agreement shall require the MPO to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the MPO will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the MPO to the end that the MPO may proceed as soon as possible with the Project.
- G. The MPO shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the MPO and FHWA requires reimbursement of the funds, the MPO will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.
- H. The MPO:
 - i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by MPO during the term of the contract; and
 - ii. shall expressly require any contractor, consultant, subcontractors and subconsultants performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor or subconsultant during the contract term.
- I. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- J. The parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.
- K. This Agreement and any claims arising out of this Agreement shall be governed by the laws of the United States and the State of Florida.

21. Exhibits: The following Exhibits are attached and incorporated into this Agreement:

- A. Exhibit "A", UPWP
- B. Exhibit "B", Federal Financial Assistance (Single Audit Act)
- C. Exhibit "C", Title VI Assurances
- D. Exhibit "D", Contract Payment Requirements

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
METROPOLITAN PLANNING ORGANIZATION AGREEMENT

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO
Forward Pinellas, in its role as the Pinellas County
Metropolitan Planning Organization

MPO Name

Florida Department of Transportation

Signatory (Printed or Typed)

Richard Moss, P.E.

Department of Transportation

Signature

Signature

Title

Director of Transportation Development

Title

Legal Review
MPO

Legal Review
Department of Transportation

APPROVED AS TO FORM

By: Anne M. Morris
Office of the County Attorney

EXHIBIT “B”

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.: [20.205](#)

CFDA Title: HIGHWAY PLANNING AND CONSTRUCTION
Federal-Aid Highway Program, Federal Lands Highway Program

***Award Amount:** **\$5,329,585**

Awarding Agency: Florida Department of Transportation

Indirect Cost Rate: N//A

****Award is for R&D:** No

*The federal award amount may change with supplemental agreements

**Research and Development as defined at §200.87, 2 CFR Part 200

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING AUDIT REQUIREMENTS:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards

www.ecfr.gov

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Title 23 – Highways, United States Code

<http://uscode.house.gov/browse.xhtml>

Title 49 – Transportation, United States Code

<http://uscode.house.gov/browse.xhtml>

MAP-21 – Moving Ahead for Progress in the 21st Century, P.L. 112-141

www.dot.gov/map21

Federal Highway Administration – Florida Division

www.fhwa.dot.gov/fldiv

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)

www.fsr.gov

Exhibit "C"
TITLE VI ASSURANCES

During the performance of this Agreement, the MPO, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) **Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") ***Title 49, Code of Federal Regulations, Part 21***, as they may be amended from time to time, (hereinafter referred to as the **REGULATIONS**), which are herein incorporated by reference and made a part of this contract.
- (2.) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by **Section 21.5** of the **REGULATIONS**, including employment practices when the contract covers a program set forth in **Appendix B** of the **REGULATIONS**.
- (3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the **REGULATIONS** relative to nondiscrimination on the basis of race, color, national origin, or sex.
- (4.) **Information and Reports:** The contractor shall provide all information and reports required by the **REGULATIONS** or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such **REGULATIONS**, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Florida Department of Transportation*, or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the **REGULATIONS**, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7.) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
METROPOLITAN PLANNING ORGANIZATION AGREEMENT

525-010-02
POLICY PLANNING
OGC – 02/22
Page 15 of 16

discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Exhibit “D”
CONTRACT PAYMENT REQUIREMENTS
Florida Department of Financial Services, Reference Guide for State Expenditures
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

Salaries: Timesheets that support the hours worked on the Project or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

Fringe benefits: Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

Travel: Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

Other direct costs: Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

Indirect costs: If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address <https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>.

May 11, 2022

5B1. Case CW 22-09 Largo



SUMMARY

From: Retail & Services
To: Public/Semi-Public
Area: 8.36 acres m.o.l.
Location: 1199 East Bay Drive

This proposed amendment is submitted by the City of Largo to amend a property from Retail & Services (intended to depict areas developed with, or appropriate to be developed with, a mix of businesses that provide for the shopping and personal service needs of the community or region, provide for employment opportunities and accommodate target employment uses, and may include residential uses as part of the mix of uses) to Public/Semi-Public (intended to recognize institutional and transportation/utility uses that serve the community or region, especially larger facilities having acreage exceeding the thresholds established in other plan categories, which are consistent with the need, character, and scale of such uses relative to the surrounding uses, transportation facilities, and natural resource features, and may include residential as part of the mix of uses).

The amendment area is located on the southwest corner of East Bay Drive and Highland Avenue and was formerly the site of a grocery store (Winn-Dixie). However, upon its closure in 2006, the subject property has been utilized for educational and religious institutional purposes, the latter of which is the current use. The religious institution currently operates under a conditional use limiting its occupancy within 19,000 square feet of the building. However, it is the intent of the applicant to utilize approximately 52,082 square feet of the property and set aside 8,585 square feet to establish a future tenant space. Furthermore, the underlying local future land use category limits religious institution uses to 5 acres, the size of which the proposed amendment exceeds. Therefore, the applicant requests an amendment to the Public/Semi-Public category, which would facilitate the expansion of the religious institution.

FINDINGS

Staff submits the following findings in support of the recommendation for approval:

- A. The Public/Semi-Public category is appropriate for the proposed use of the property and is consistent with the criteria for utilization of this category.
- B. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

Please see accompanying attachments and documents in explanation and support of these findings.

LIST OF MAPS & ATTACHMENTS:

Map 1	Location Map
Map 2	Jurisdictional Map
Map 3	Aerial Map
Map 4	Current Countywide Plan Map
Map 5	Proposed Countywide Plan Map
Map 6	Coastal High Hazard Area Map

Attachment 1 Forward Pinellas Staff Analysis

[Presentation](#)

MEETING DATES:

Planners Advisory Committee, May 2, 2022 at 1:30 p.m.

Forward Pinellas, May 11, 2022 at 1:00 p.m.

Countywide Planning Authority, June 7, 2022, at 9:30 a.m.

ADVISORY COMMITTEE RECOMMENDATION: At its May 2, 2022 meeting, the Planners Advisory Committee voted 13-0 to recommend approval of this amendment.

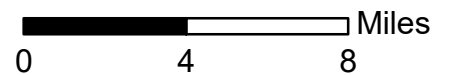


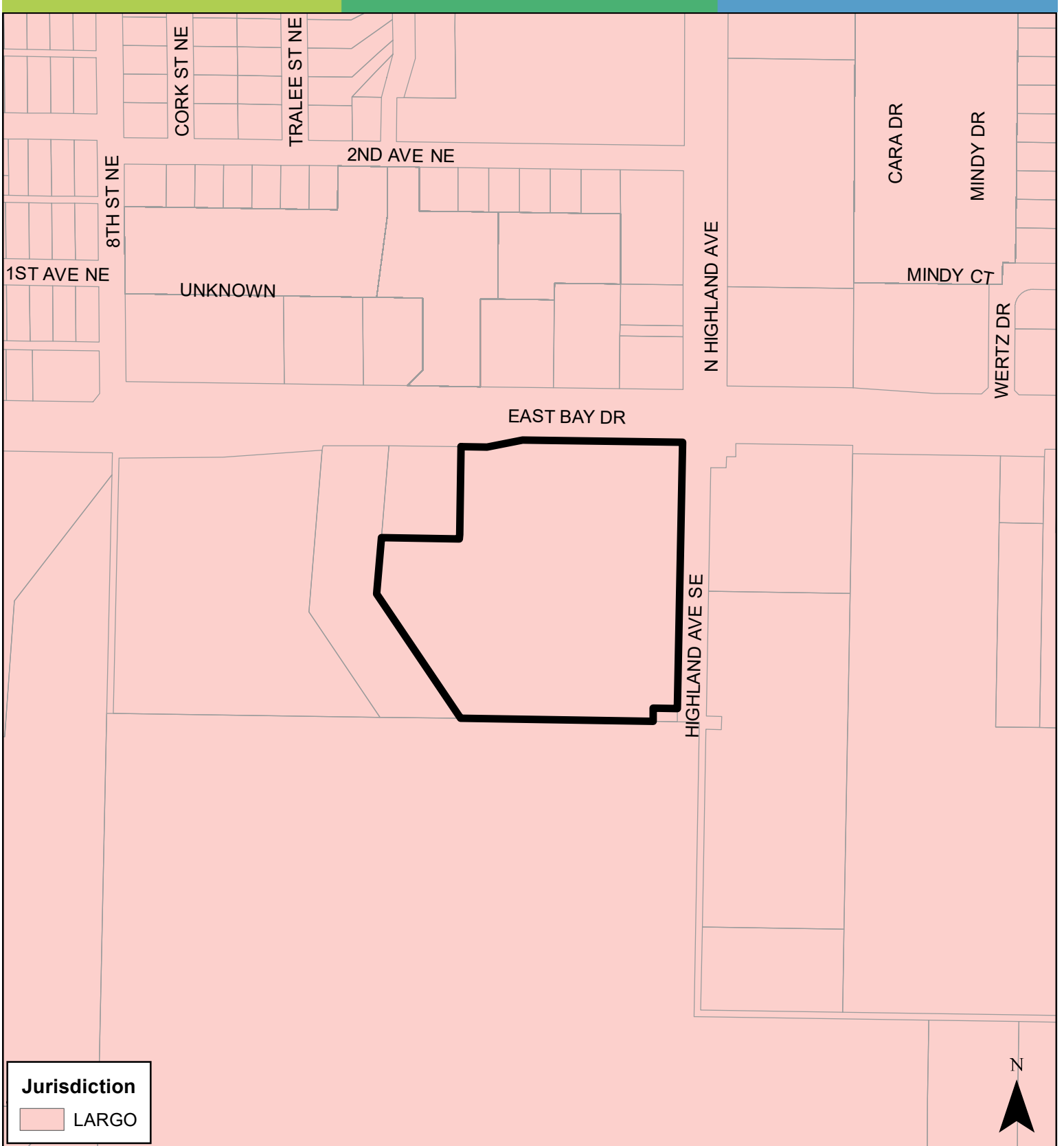
JURISDICTION: Largo

FROM: Retail & Services

AREA: 8.36 acres

TO: Public/Semi-Public





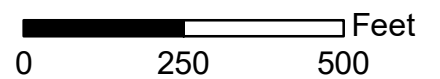


JURISDICTION: Largo

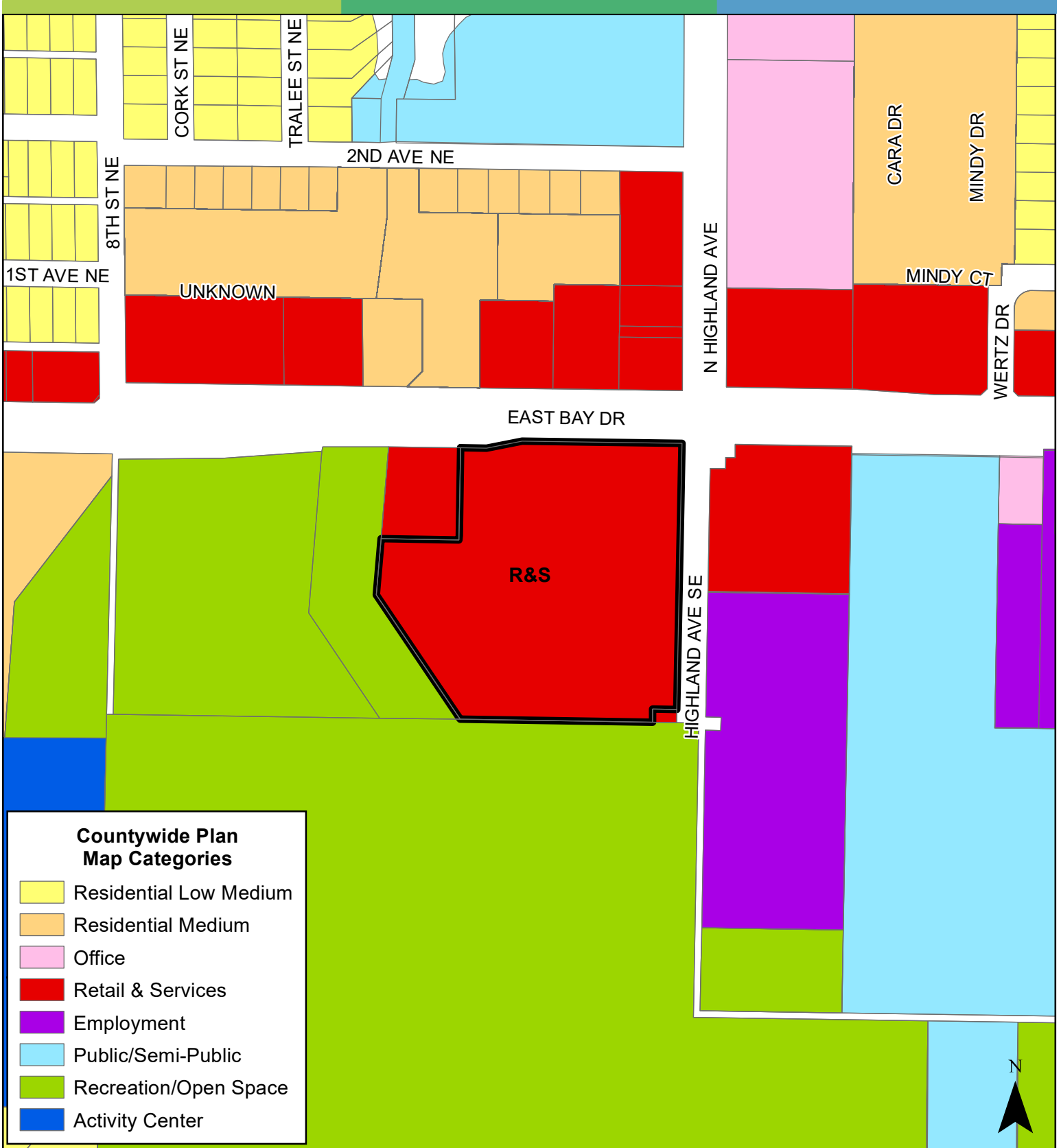
FROM: Retail & Services

AREA: 8.36 acres

TO: Public/Semi-Public



Map 4: Current Countywide Plan Map

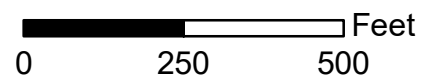


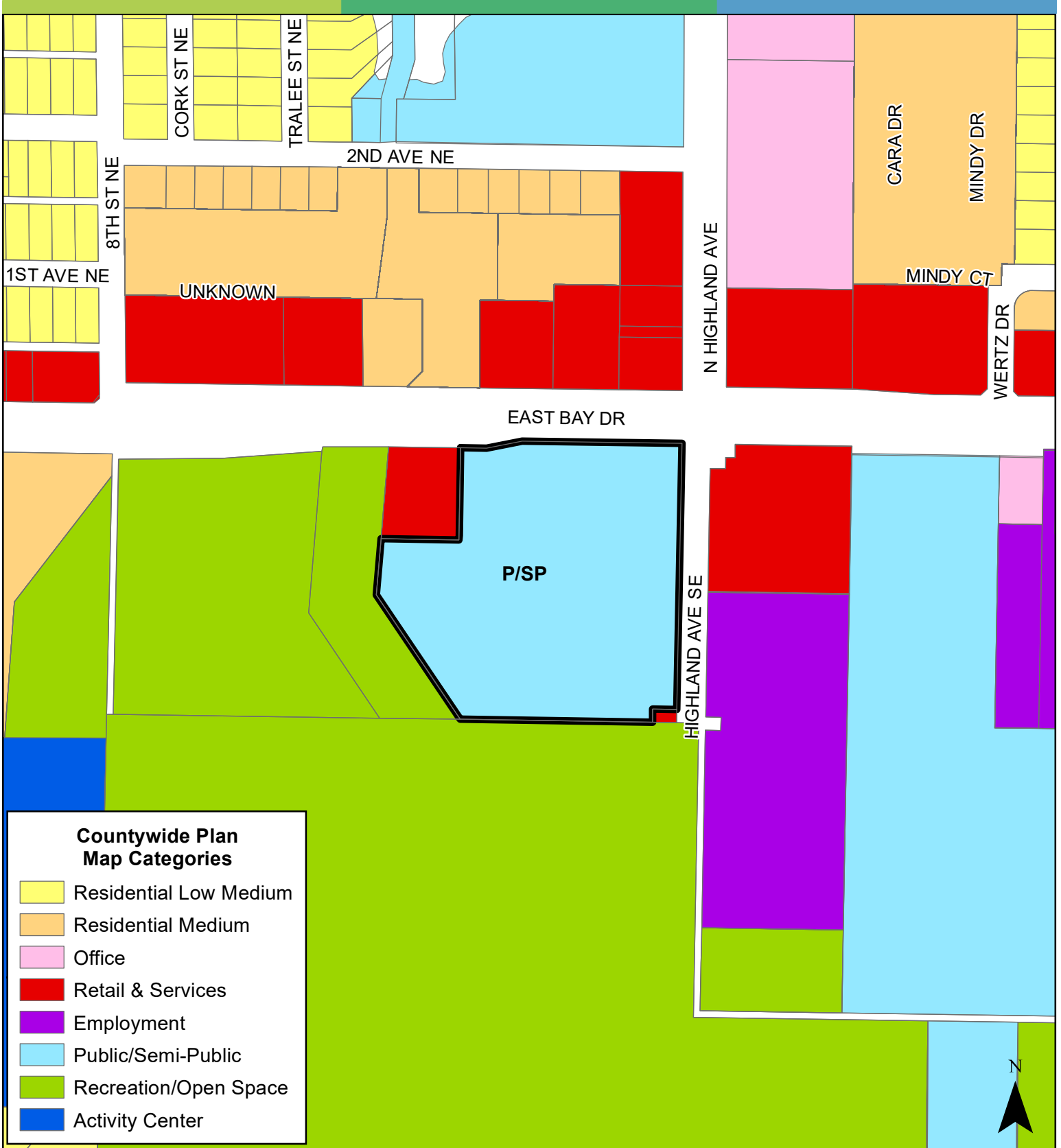
JURISDICTION: Largo

FROM: Retail & Services

AREA: 8.36 acres

TO: Public/Semi-Public



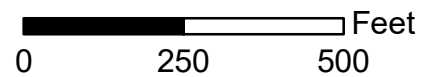


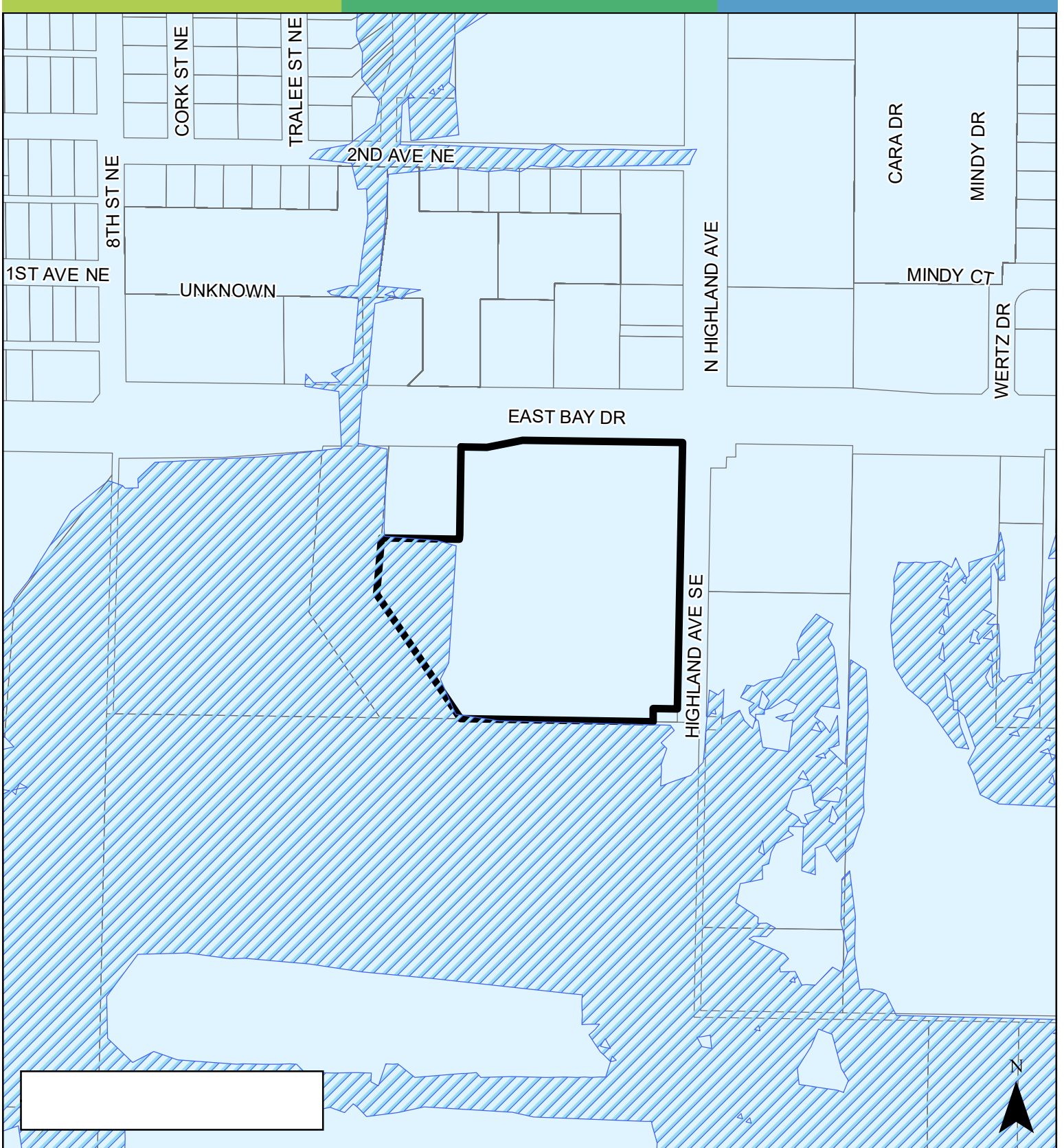
JURISDICTION: Largo

AREA: 8.36 acres

FROM: Retail & Services

TO: Public/Semi-Public



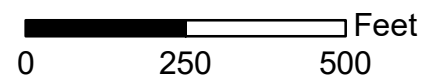


JURISDICTION: Largo

FROM: Retail & Services

AREA: 8.36 acres

TO: Public/Semi-Public



CW 22-09
Forward Pinellas Staff Analysis
RELEVANT COUNTYWIDE CONSIDERATIONS:

- 1) **Consistency with the Countywide Rules** – The proposed amendment is submitted by the City of Largo and seeks to amend approximately 8.36 acres of property from Retail & Services to Public/Semi-Public.

The Countywide Rules state that the Public/Semi-Public category is “intended to recognize institutional and transportation/utility uses that serve the community or region, especially larger facilities have acreage exceeding the thresholds established in other plan categories, which are consistent with the need, character, and scale of such uses relative to the surrounding uses, transportation facilities, and natural resource features, and may include residential as part of the mix of uses.”

The locational characteristics of the Public/Semi-Public category are “generally appropriate to those locations where institutional uses and transportation/utility uses are required to serve the community; and to recognize the special needs of these uses relative to their relationship with the surrounding uses and transportation access.” The proposed amendment seeks to expand the current religious institutional use and is therefore a continued compatible use appropriate for the locational characteristics of the proposed category.

The amendment area is located on the southwest corner of East Bay Drive and Highland Avenue and was formerly the site of a grocery store (Winn-Dixie). However, upon its closure in 2006, the subject property has been utilized for educational and religious institutional purposes, the latter of which is the current use. The religious institution currently operates under a conditional use limiting its occupancy within 19,000 square feet of the building. However, it is the intent of the applicant to utilize approximately 52,082 square feet of the property and set aside 8,585 square feet to establish a future tenant space. Furthermore, the underlying local future land use category limits religious institution uses to 5 acres, the size of which the proposed amendment exceeds. Therefore, the applicant requests an amendment to the Public/Semi-Public category, which would facilitate the expansion of the religious institution.

- 2) **Adopted Roadway Level of Service (LOS) Standard** – The amendment area is located on a roadway segment which operates at an LOS “D” or above; therefore, those policies are not applicable.
- 3) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is not located on an SNCC; therefore, those policies are not applicable.
- 4) **Coastal High Hazard Areas (CHHA)** – Approximately 0.96 acres of the western portion of the amendment area is located in the CHHA. However, the proposed

amendment will result in a decrease in maximum allowable residential density both for the proposed underlying local future land use category and the proposed Countywide Plan Map category (from 24 units per acre to 12.5 units per acre). Furthermore, the proposed amendment area has access to adequate emergency shelter space and a designated evacuation route via East Bay Drive. Additionally, the proposed amendment seeks to continue utilizing existing building and infrastructure. Therefore, the proposed amendment will have de minimus impacts on the Coastal High Hazard Area.

- 5) **Designated Development/Redevelopment Areas** – The amendment area is not located within a designated development/redevelopment area; therefore, those policies are not applicable.
- 6) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is not adjacent to a public educational facility or adjoining jurisdiction; therefore, those policies are not applicable.
- 7) **Reservation of Industrial Land** – The amendment area does not involve Employment or Industrially-designated land; therefore, those policies are not applicable.

Conclusion:

On balance, it can be concluded that the proposed amendment is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

May 11, 2022

5B2. Case CW 22-10 Largo



SUMMARY

From: Residential Low Medium, Residential Medium, Retail & Services and Activity Center
To: Recreation/Open Space and Activity Center
Area: 7.07 acres m.o.l.
Location: 375 Seminole Blvd

This proposed amendment is submitted by the City of Largo to amend properties from Residential Low Medium, Residential Medium, Retail & Services and Activity Center to Recreation/Open Space and Activity Center. The definitions for each category are identified in the table below:

Retail & Services	Intended to depict areas developed with, or appropriate to be developed with, a mix of businesses that provide for the shopping and personal service needs of the community or region, provide for employment opportunities and accommodate target employment uses, and may include residential uses as part of the mix of uses
Residential Low Medium	Intended to depict areas that are now developed, or appropriate to be developed, in a suburban, low density or moderately dense residential manner; and to recognize such areas as primarily well-suited for residential uses that are consistent with the suburban qualities, transportation facilities, including transit, and natural resources of such areas
Residential Medium	Intended to depict those areas of the county that are now developed, or appropriate to be developed, in a medium-density residential manner; and to recognize such areas as primarily well-suited for residential uses that are consistent with the urban qualities, transportation facilities, including transit, and natural resources of such areas
Recreation/Open Space	Intended to recognize recreation/open space uses that serve the community or region
Activity Center	Intended to recognize those areas of the county within each local government jurisdiction that have been identified and

	<p>planned for in a special and detailed manner, based on their unique location, intended use, appropriate density/intensity, and pertinent planning considerations. In particular, it is the intent of this category to recognize those important, identifiable centers of business, public, and residential activity, as may be appropriate to the particular circumstance, that are the focal point of a community, and served by enhanced transit commensurate with the type, scale, and intensity of use. Activity Centers are designed at a size and scale that allows for internal circulation by pedestrians, bicyclists, and transit users, and typically encompass areas developed in a radial pattern within walking distance (¼ to ½ mile) of a central point or hub served by transit</p>
--	--

The amendment area is located on Seminole Blvd, south of West Bay Drive and seeks to expand the passive and active features of the existing Bayhead Park. In order to do so, the City of Largo is requesting the amendment of 11 parcels, nine of which are amending to Recreation/Open Space, while the two remaining parcels will be unchanged from their Activity Center designation. Furthermore, the City will replat the nine parcels which are proposed for Recreation/Open Space into one parcel. This Countywide Plan Map amendment will facilitate this process.

The Activity Center portion of this proposed amendment is part of the West Bay Drive Community Redevelopment District. While this is an Activity Center designation, the underlying uses of these parcels are recreation/open space uses. Therefore, these parcels will remain unchanged from their current category, and will contribute to creating a unified area of recreation/open space uses as part of the Bayhead Park expansion.

FINDINGS

Staff submits the following findings in support of the recommendation for approval:

- A. The Recreation/Open Space and Activity Center categories are appropriate for the proposed use of the property and is consistent with the criteria for utilization of this category.
- B. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

Please see accompanying attachments and documents in explanation and support of these findings.

LIST OF MAPS & ATTACHMENTS:

- Map 1 Location Map
- Map 2 Jurisdictional Map

Map 3 Aerial Map
Map 4 Current Countywide Plan Map
Map 5 Proposed Countywide Plan Map

Attachment 1 Forward Pinellas Staff Analysis

[Presentation](#)

MEETING DATES:

Planners Advisory Committee, May 2, 2022 at 1:30 p.m.

Forward Pinellas, May 11, 2022 at 1:00 p.m.

Countywide Planning Authority, June 7, 2022, at 9:30 a.m.

ADVISORY COMMITTEE RECOMMENDATION: At its May 2, 2022 meeting, the Planners Advisory Committee voted 14-0 to recommend approval of this amendment.

Case CW22-10

Map 1: Location Map

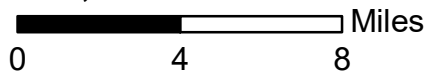


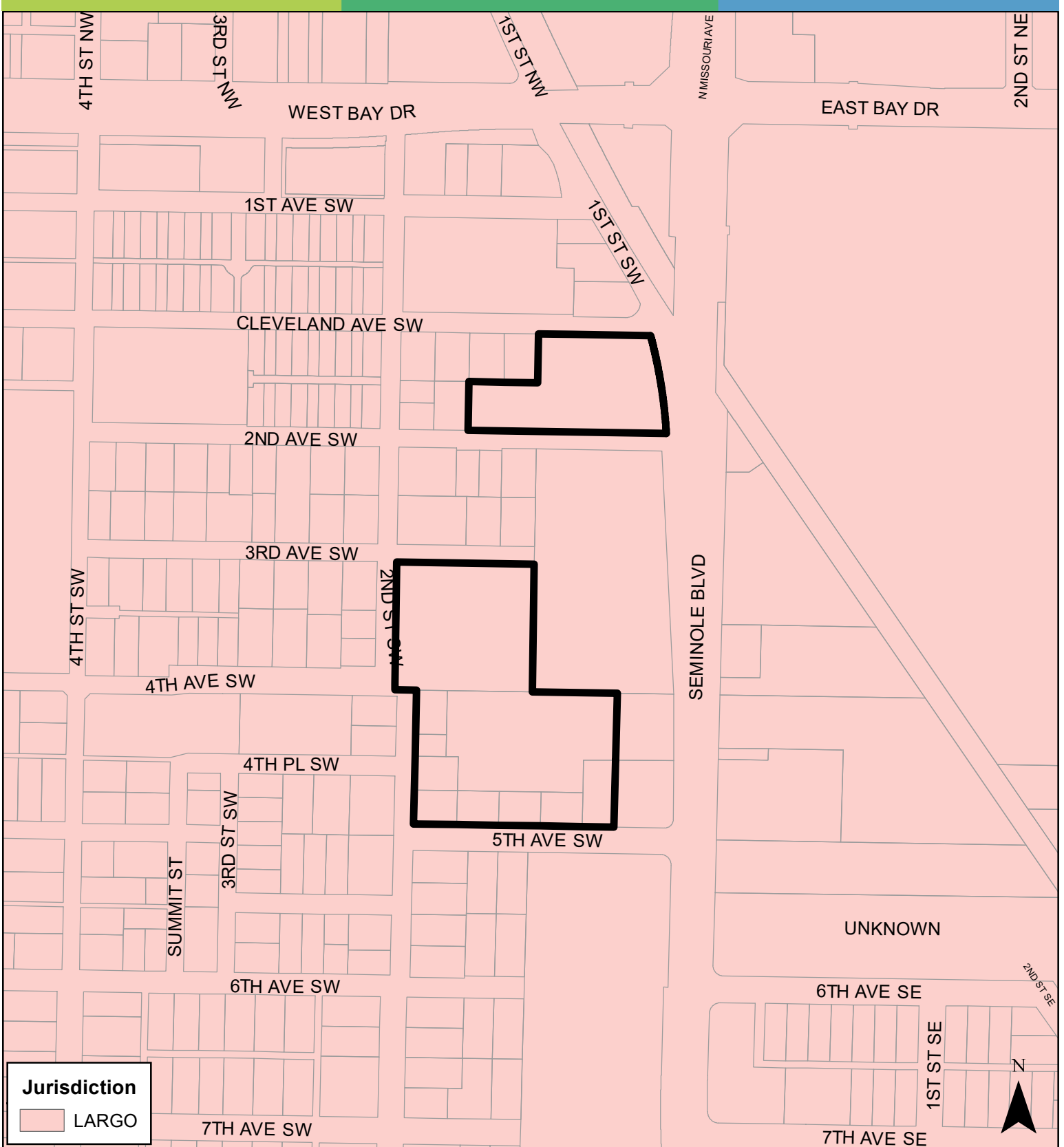
JURISDICTION: Largo

AREA: 7.07 acres

FROM: Residential Low Medium, Residential Medium,
Retail & Services and Activity Center

TO: Recreation/Open Space and Activity Center





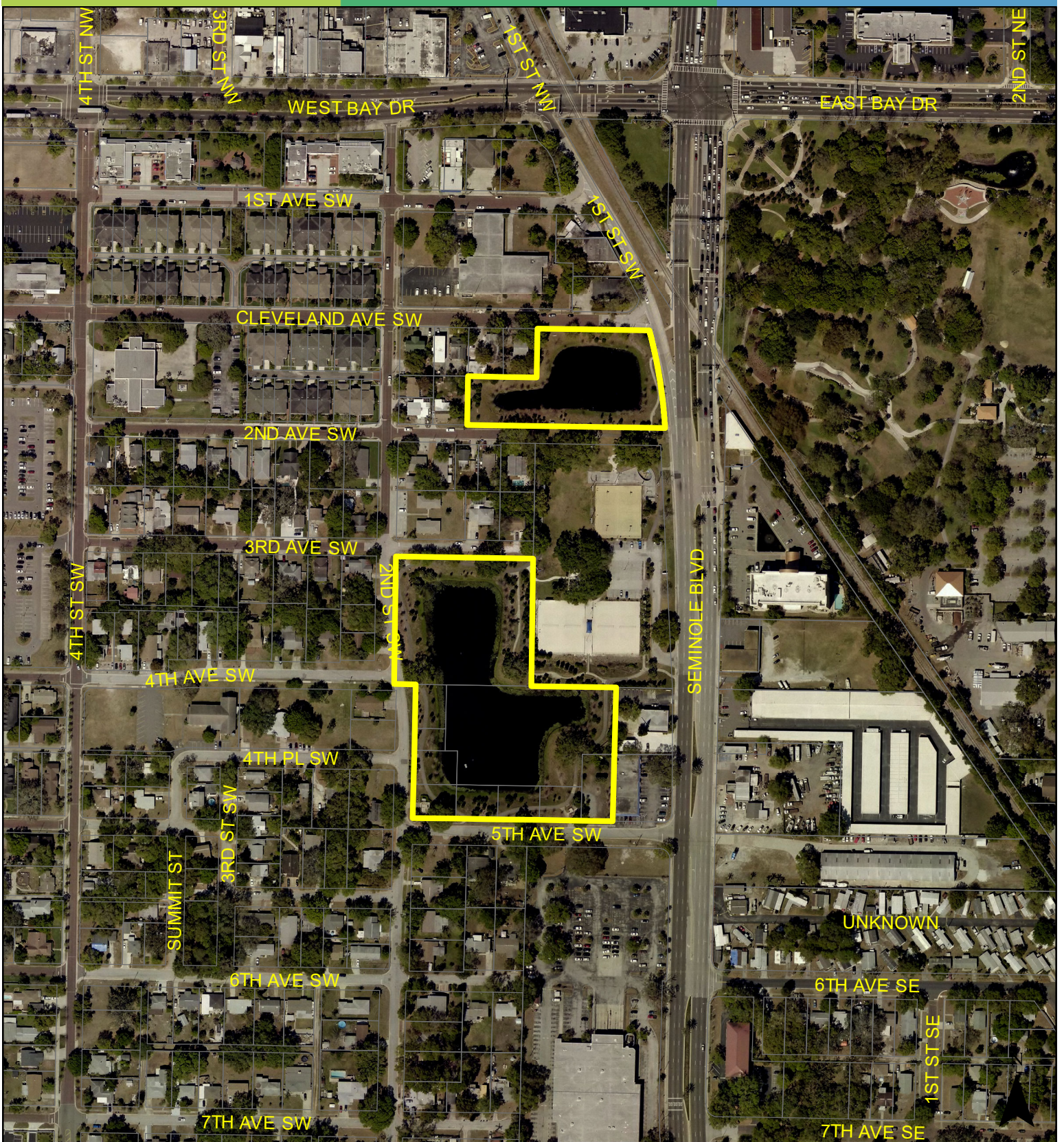
JURISDICTION: Largo **FROM:** Residential Low Medium, Residential Medium, Retail & Services and Activity Center **TO:** Recreation/Open Space and Activity Center

AREA: 7.07 acres

0 250 500 Feet

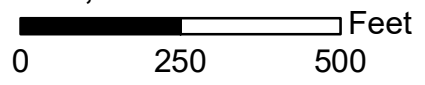
Case CW22-10

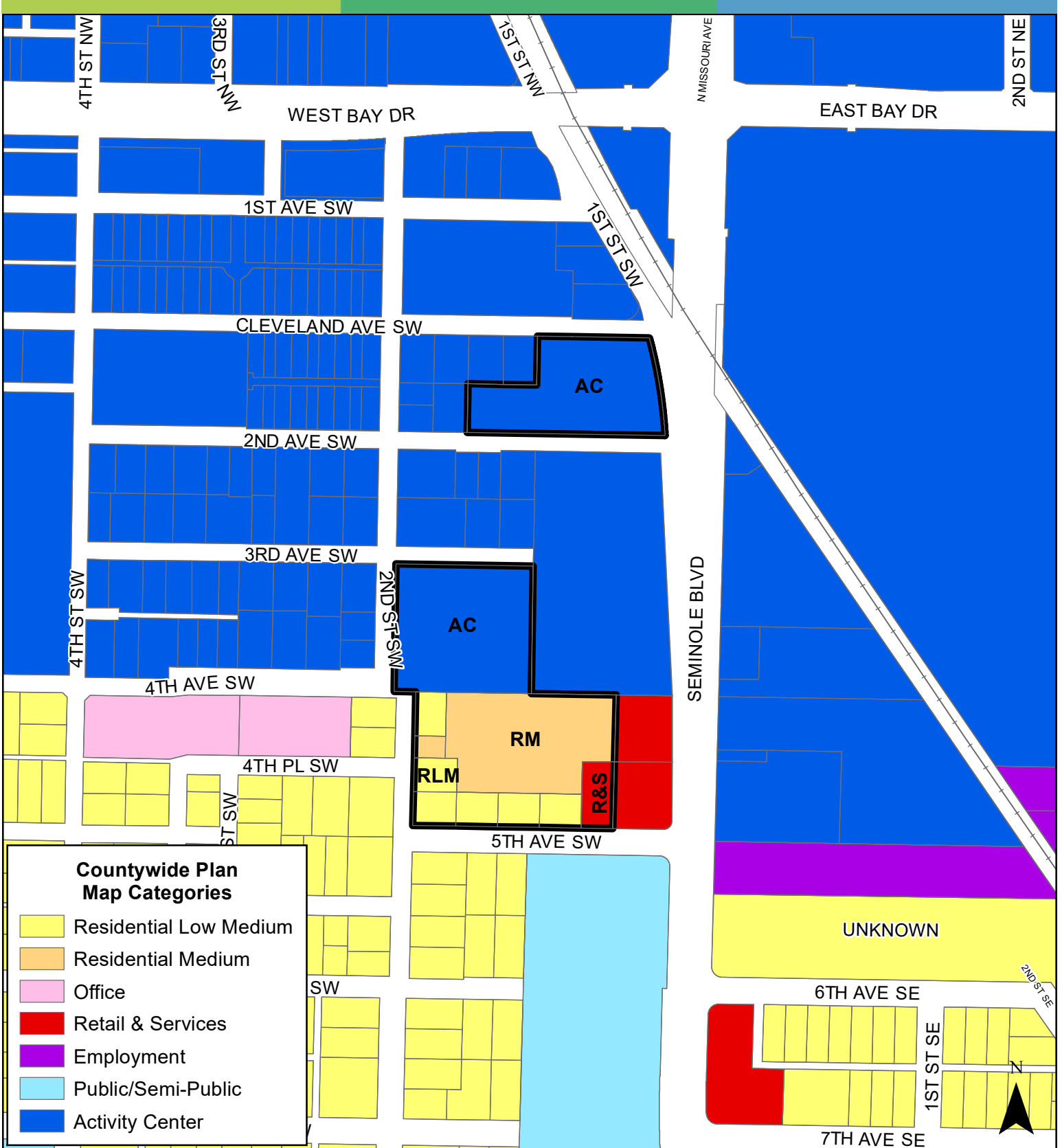
Map 3: Aerial Map



JURISDICTION: Largo **FROM:** Residential Low Medium, Residential Medium, Retail & Services and Activity Center

AREA: 7.07 acres **TO:** Recreation/Open Space and Activity Center



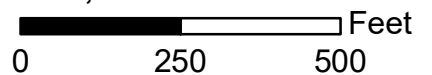


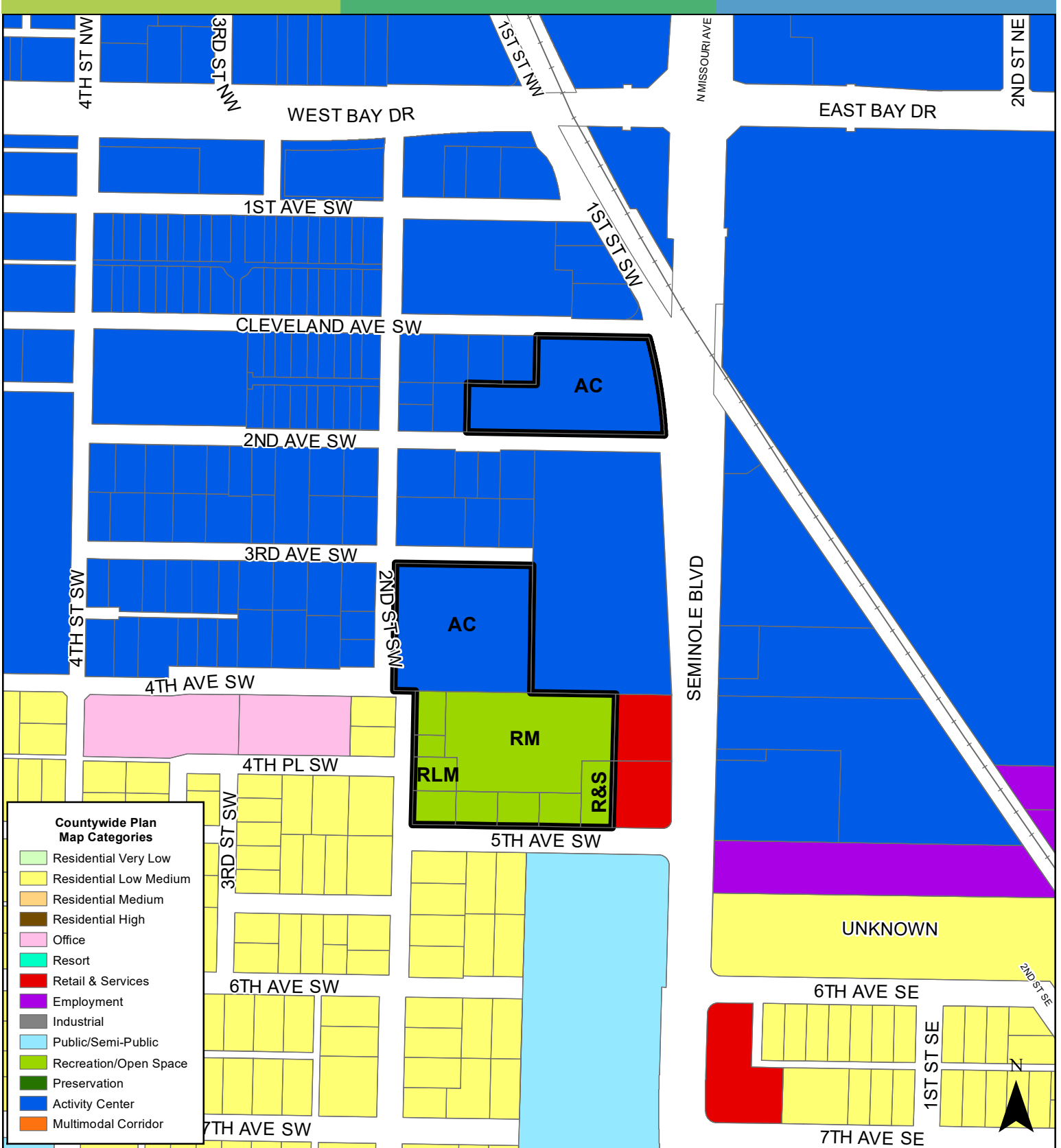
JURISDICTION: Largo

AREA: 7.07 acres

FROM: Residential Low Medium, Residential Medium,
Retail & Services and Activity Center

TO: Recreation/Open Space and Activity Center



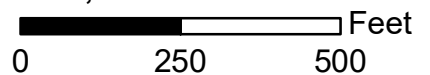


JURISDICTION: Largo

FROM: Residential Low Medium, Residential Medium, Retail & Services and Activity Center

AREA: 7.07 acres

TO: Recreation/Open Space and Activity Center



CW 22-10
Forward Pinellas Staff Analysis
RELEVANT COUNTYWIDE CONSIDERATIONS:

- 1) **Consistency with the Countywide Rules-** The proposed amendment is submitted by the City of Largo and seeks to amend approximately 7.07 acres of properties from Residential Low, Residential Medium, Retail & Services and Activity Center to Recreation/Open Space and Activity Center.

The Countywide Rules state that the Recreation/Open Space category is “intended to depict those areas of the county that are now developed, or appropriate to be developed, in a medium-density residential manner; and to recognize such areas as primarily well-suited for residential uses that are consistent with the urban qualities, transportation facilities, including transit, and natural resources of such areas” and the Activity Center category is “Intended to recognize those areas of the county within each local government jurisdiction that have been identified and planned for in a special and detailed manner, based on their unique location, intended use, appropriate density/intensity, and pertinent planning considerations. In particular, it is the intent of this category to recognize those important, identifiable centers of business, public, and residential activity, as may be appropriate to the particular circumstance, that are the focal point of a community, and served by enhanced transit commensurate with the type, scale, and intensity of use. Activity Centers are designed at a size and scale that allows for internal circulation by pedestrians, bicyclists, and transit users, and typically encompass areas developed in a radial pattern within walking distance ($\frac{1}{4}$ to $\frac{1}{2}$ mile) of a central point or hub served by transit.”

The locational characteristics of the Recreation/Open Space category are “generally appropriate to those public and private open spaces and recreational facilities dispersed throughout the county; and in recognition of the natural and man-made conditions to the active and passive open space character and recreation use of such locations.” The proposed amendment is to expand an existing park with both natural and man-made features and facilities, and is therefore appropriate for the locational characteristic of this proposed category.

The amendment area is located on Seminole Blvd., south of West Bay Drive and seeks to expand the passive and active features of the existing Bayhead Park. In order to do so, the City of Largo is requesting the amendment of 11 parcels, nine of which are amending to Recreation/Open Space, while the two remaining parcels will be unchanged from their Activity Center designation. Furthermore, the City will replat the nine parcels which are proposed for Recreation/Open Space into one parcel. This Countywide Plan Map amendment will facilitate this process.

The Activity Center portion of this proposed amendment is part of the West Bay Drive Community Redevelopment District. While this is an Activity Center designation, the underlying uses of these parcels are recreation/open space uses. Therefore, these parcels will remain unchanged from their current category, and will contribute to creating a unified area of recreation/open space uses as part of the Bayhead Park expansion.

- 2) **Adopted Roadway Level of Service (LOS) Standard** – The amendment area is located on a roadway segment operation at an LOS “D” or above; therefore, those policies are not applicable.
- 3) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is not located on an SNCC; therefore, those policies are not applicable.
- 4) **Coastal High Hazard Areas (CHHA)** – The amendment area is not located on a CHHA; therefore, those policies are not applicable.
- 5) **Designated Development/Redevelopment Areas** – The amendment area is located within the West Bay District Community Redevelopment Plan, which is an Activity Center. However, the underlying uses for this portion of the redevelopment plan are remaining unchanged as recreation/open space uses; therefore, this proposed amendment does not involve a substantive change of an existing Activity Center.
- 6) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is not adjacent to a public educational facility or adjoining jurisdiction; therefore, those policies are not applicable.
- 7) **Reservation of Industrial Land** – The amendment area does not involve Employment or Industrially-designated land; therefore, those policies are not applicable.

Conclusion:

On balance, it can be concluded that the proposed amendment is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

May 11, 2022

5B3. Case CW 22-11 Largo



SUMMARY

From: Activity Center
To: Activity Center
Area: 3.24 acres m.o.l.
Location: 10050 Ulmerton Road

This proposed amendment is submitted by the City of Largo to amend a property from Activity Center to Activity center (to recognize those areas of the county within each local government jurisdiction that have been identified and planned for in a special and detailed manner, based on their unique location, intended use, appropriate density/intensity, and pertinent planning considerations. In particular, it is the intent of this category to recognize those important, identifiable centers of business, public, and residential activity, as may be appropriate to the particular circumstance, that are the focal point of a community, and served by enhanced transit commensurate with the type, scale, and intensity of use. Activity Centers are designed at a size and scale that allows for internal circulation by pedestrians, bicyclists, and transit users, and typically encompass areas developed in a radial pattern within walking distance ($\frac{1}{4}$ to $\frac{1}{2}$ mile) of a central point or hub served by transit).

The amendment area is located south of Ulmerton Road and east of 101st Street SE. While the Countywide Plan Map category remains unchanged as a result of this amendment, the amendment area is located in the City of Largo's Special Area Plan, the Largo Mall Activity Center, which serves as an overlay for the city's purposes with underlying categories. The underlying local future use category amendment proposes to increase the allowable density/intensity standards established under this Activity Center, therefore this case must be addressed as a Tier II amendment.

The underlying local future land use category is proposed to amend from Residential/Office General to Residential/Office/Retail, which allows a higher allowable density/intensity. The subject property is the site of a former restaurant, specifically a Golden Corral, which is a sit-down restaurant. However, the use of the property as a sit-down restaurant is not allowed by right under the current local future land use category, and was established through a conditional use approval process. It is the intent of the applicant to redevelop the site possibly as another restaurant use. The proposed underlying local future land use category of Residential/Office/Retail is better suited for restaurant uses, as well as higher and better uses of an underutilized and underdeveloped site.

FINDINGS

Staff submits the following findings in support of the recommendation for approval:

- A. The Activity Center category is appropriate for the proposed use of the property and is consistent with the criteria for utilization of this category.

- B. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

Please see accompanying attachments and documents in explanation and support of these findings.

LIST OF MAPS & ATTACHMENTS:

Map 1	Location Map
Map 2	Jurisdictional Map
Map 3	Aerial Map
Map 4	Current Countywide Plan Map
Map 5	Proposed Countywide Plan Map
Map 6	Coastal High Hazard Area Map

Attachment 1 Forward Pinellas Staff Analysis

[Presentation](#)

MEETING DATES:

Planners Advisory Committee, May 2, 2022 at 1:30 p.m.

Forward Pinellas, May 11, 2022 at 1:00 p.m.

Countywide Planning Authority, June 7, 2022, at 9:30 a.m.

ADVISORY COMMITTEE RECOMMENDATION: At its May 2, 2022 meeting, the Planners Advisory Committee voted 14-0 to recommend approval of this amendment.

Case CW22-11

Map 1: Location Map

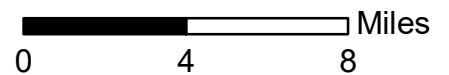


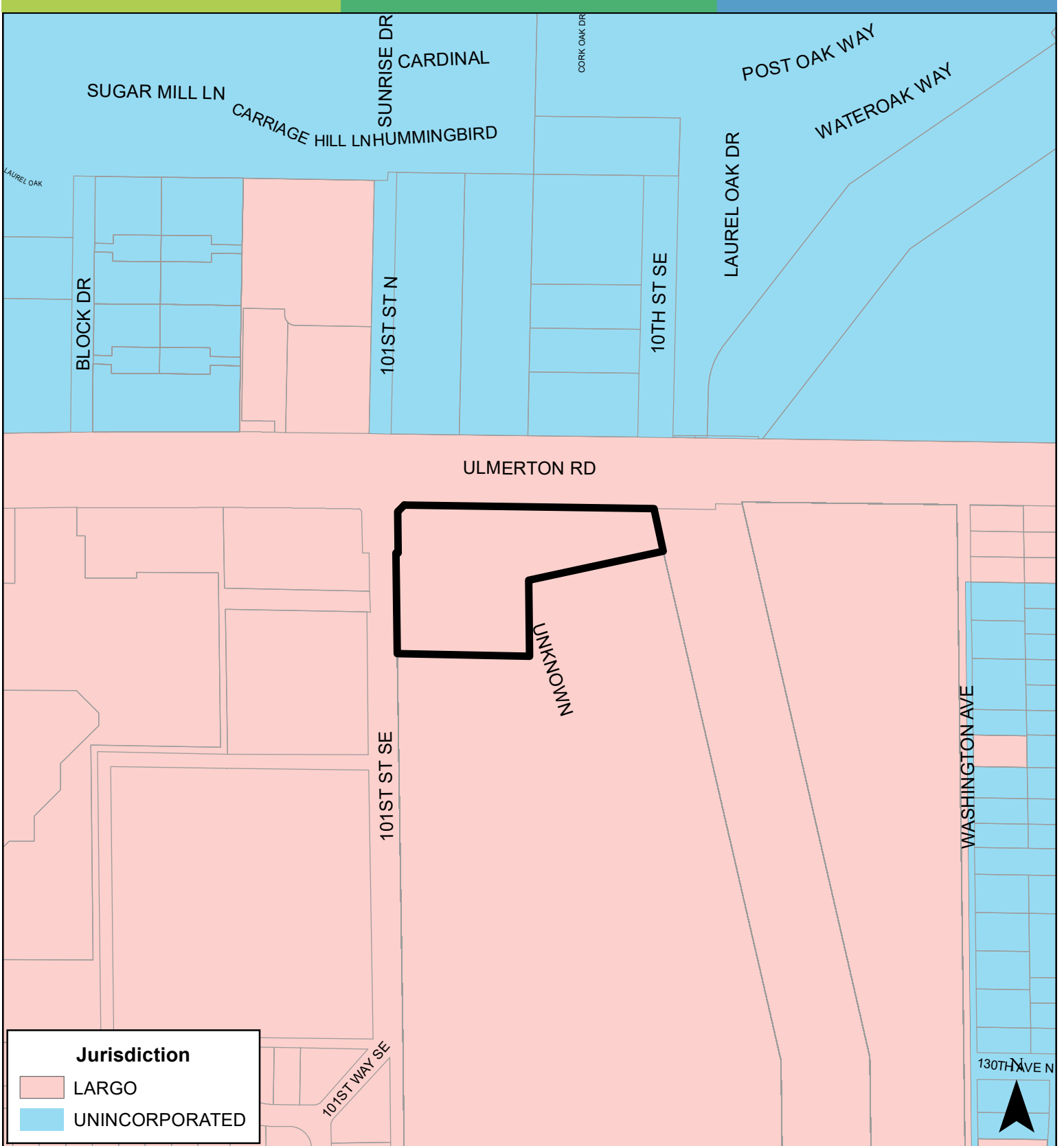
JURISDICTION: Largo

FROM: Activity Center

AREA: 3.24 acres

TO: Activity Center



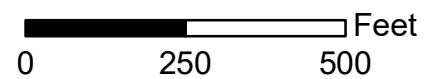


JURISDICTION: Largo

FROM: Activity Center

AREA: 3.24 acres

TO: Activity Center



Case CW22-11

Map 3: Aerial Map

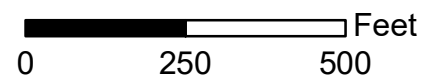


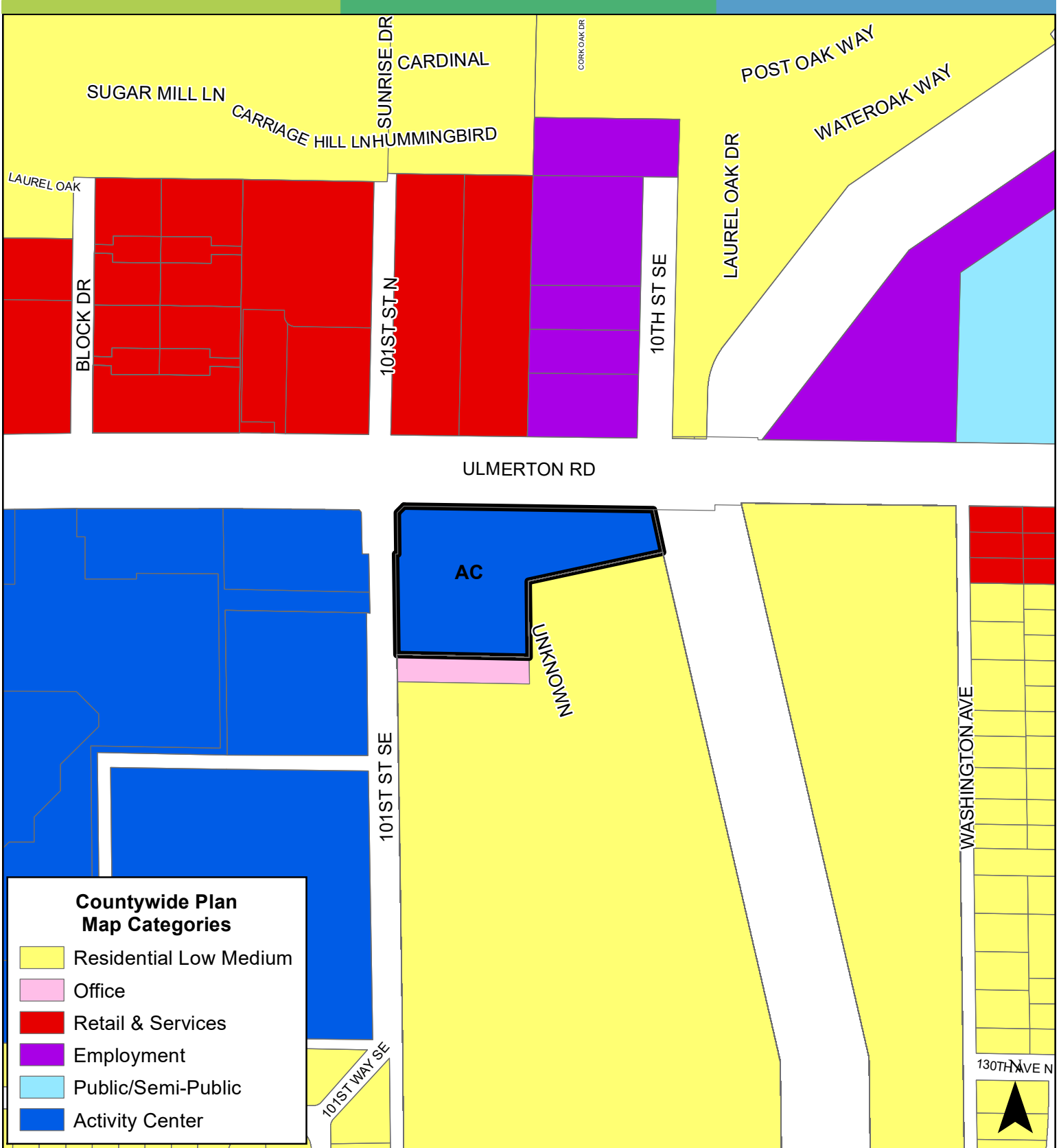
JURISDICTION: Largo

FROM: Activity Center

AREA: 3.24 acres

TO: Activity Center



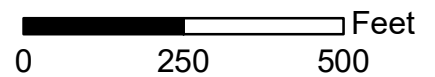


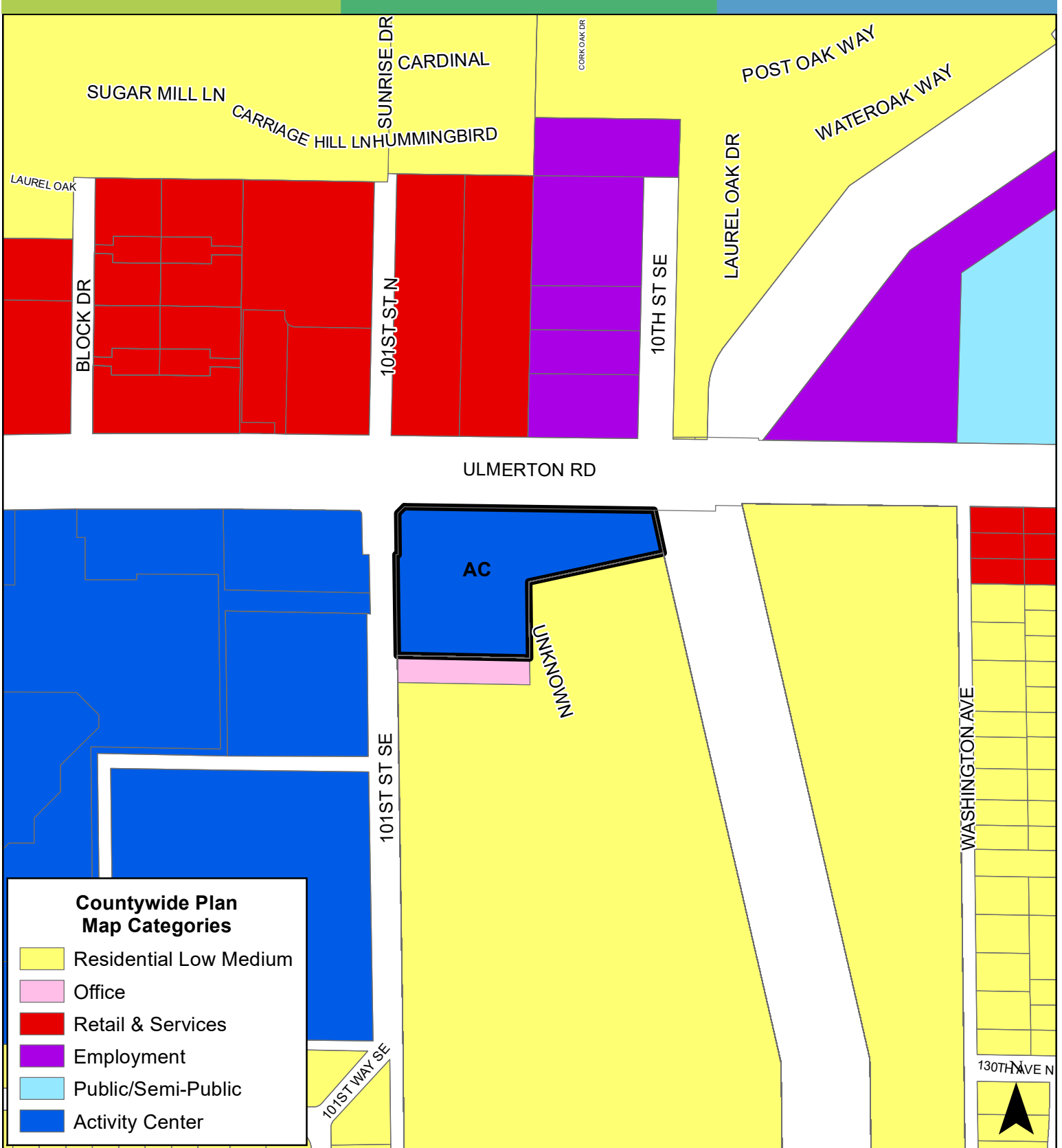
JURISDICTION: Largo

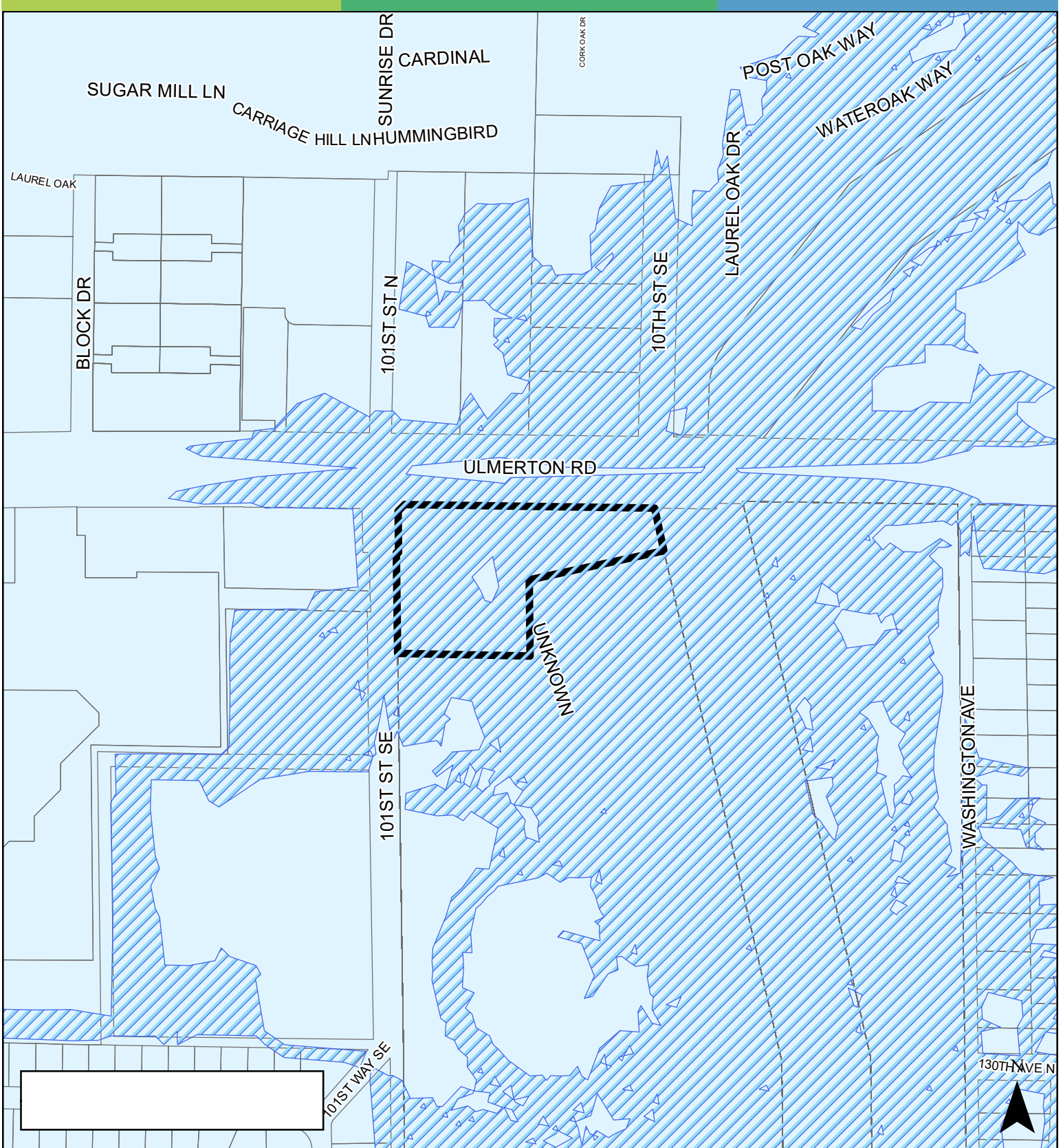
FROM: Activity Center

AREA: 3.24 acres

TO: Activity Center





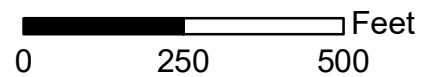


JURISDICTION: Largo

FROM: Activity Center

AREA: 3.24 acres

TO: Activity Center



CW 22-11
Forward Pinellas Staff Analysis
RELEVANT COUNTYWIDE CONSIDERATIONS:

- 1) **Consistency with the Countywide Rules** – The proposed amendment is submitted by the City of Largo and seeks to amend approximately 3.24 acres of property from Activity Center to Activity Center.

The Countywide Rules state that the Activity Center category is intended “to recognize those areas of the county within each local government jurisdiction that have been identified and planned for in a special and detailed manner, based on their unique location, intended use, appropriate density/intensity, and pertinent planning considerations. In particular, it is the intent of this category to recognize those important, identifiable centers of business, public, and residential activity, as may be appropriate to the particular circumstance, that are the focal point of a community, and served by enhanced transit commensurate with the type, scale, and intensity of use. Activity Centers are designed at a size and scale that allows for internal circulation by pedestrians, bicyclists, and transit users, and typically encompass areas developed in a radial pattern within walking distance (¼ to ½ mile) of a central point or hub served by transit.”

The locational characteristics of the Activity Center category are determined through The Land Use Strategy Map and Table 2 of the Countywide Plan Rules which identify locations appropriate to be designated as Activity Center. As this proposed amendment is amending an existing Activity Center, it meets the locational characteristics of the Activity Center category.

The amendment area is located south of Ulmerton Road and east of 101st Street SE. While the Countywide Plan Map category remains unchanged as a result of this amendment, the amendment area is located in the City of Largo’s Special Area Plan, the Largo Mall Activity Center, which serves as an overlay for the city’s purposes with underlying categories. The underlying local future use category amendment proposes to increase the allowable density/intensity standards established under this Activity Center, therefore this case must be addressed as a Tier II amendment.

The underlying local future land use category is proposed to amend from Residential/Office General to Residential/Office/Retail. The subject property is the site of a former restaurant, specifically a Golden Corral, which is a sit-down restaurant. However, the use of the property as a sit-down restaurant is not allowed by right under the current local future land use category, and was established through a conditional use approval process. It is the intent of the applicant to redevelop the site possibly as another restaurant use. The proposed underlying local future land use category of Residential/Office/Retail is better suited for restaurant uses, as well as higher and better uses of an underutilized and underdeveloped site.

- 2) **Adopted Roadway Level of Service (LOS) Standard** – The amendment area is located on a roadway segment designated LOS “F.” However, the proposed use of the category is likely remaining unchanged from its existing use, and the traffic generation is estimated to be similar to the current conditions. Therefore, the proposed amendment will have a de minimus impact on the roadway segment on which it is located.
- 3) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is not located on an SNCC; therefore, those policies are not applicable.
- 4) **Coastal High Hazard Areas (CHHA)** – Almost the entirety of the amendment area is located in the Coastal High Hazard Area. While the proposed amendment to the underlying local future land use category will result in an increase in allowable density, the proposed change will decrease the permissible floor area ratio from 0.50 FAR to 0.40 FAR. Furthermore, the property is also located in the city’s Special Flood Hazard Area, which limits residential density to 7.5 units per acre, regardless of land use designation. Therefore, the allowable residential density will remain unchanged. Furthermore, the subject property has direct access to Ulmerton Road, which is a designated evacuation route, and is located on a site of existing and planned infrastructure and an existing disturbed area. Lastly, the amendment area is located in an existing community redevelopment plan, which is designated for and developed with higher intensity uses.
- 5) **Designated Development/Redevelopment Areas** – The amendment area is not located within a designated development/redevelopment area, specifically the Largo Mall Activity Center. However, the proposed amendment does not involve a substantive change to the Activity Center category.
- 6) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is not adjacent to a public educational facility or adjoining jurisdiction; therefore, those policies are not applicable.
- 7) **Reservation of Industrial Land** – The amendment area does not involve Employment or Industrially-designated land; therefore, those policies are not applicable.

Conclusion:

On balance, it can be concluded that the proposed amendment is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

May 11, 2022

6A. PSTA Activities Report



SUMMARY

This item includes a report from the board member representing the Pinellas Suncoast Transit Authority (PSTA). This report will provide an opportunity for the PSTA representative to share information concerning planning initiatives, partnerships and collaboration and other relevant matters with the board.

ATTACHMENT(S): None

ACTION: None required; informational item only.

May 11, 2022

6B. TBARTA Activities Report



SUMMARY

This item will include a report from a TBARTA representative regarding regional transit planning and development activities. The report will provide an opportunity to share information concerning planning initiatives, partnerships, collaboration and other relevant matters.

ATTACHMENT(S): None

ACTION: None required; informational item only.

May 11, 2022

6C. SunRunner Rising Development Study



SUMMARY

The SunRunner Rising Development Study is a federally funded project through the Federal Transit Administration's (FTA) Transit-Oriented Development Pilot Program. This study is a collaborative effort facilitated by the Pinellas Suncoast Transit Authority (PSTA) in partnership with the City of St. Petersburg, the City of South Pasadena, and Forward Pinellas. The goal of this pilot program is to integrate land use and transportation planning through new transit capital investment and complementary redevelopment policy. Studies funded through the program must examine ways to improve economic development and ridership, foster multimodal connectivity and accessibility, improve transit access for pedestrians and bicyclists, engage the private sector, identify infrastructure needs, and enable mixed-use development near transit stations.

The study provides recommendations for 10 station areas to support the SunRunner Bus Rapid Transit (BRT) project, promote ridership, and assist the cities of St. Petersburg and South Pasadena in providing land use strategies and equitable economic principles. Other recommendations were also developed to align market conditions with broad policy documents like St. Pete Vision 2050 and recognize anticipated plans and studies such as the Target Employment & Industrial Land Study Update, the 22nd Street South Corridor Study, etc. The strategies for each station area are tailored to capture their respective redevelopment opportunities and identify supporting multimodal infrastructure that is crucial to the accessibility of this premium transit investment.

The study began in the summer of 2020 with a review and evaluation of existing zoning regulations and comprehensive plan policies, an analysis of the redevelopment potential of properties along the corridor, and a real estate market and economic conditions assessment to determine the SunRunner station areas' ability to support transit-oriented development. Station area redevelopment vision plans were developed through input from elected officials, the public, and other stakeholder involvement to fit the scale, context, and character of existing and desired future development intensity. Listening sessions and forums that focused on topics such as equitable development, industrial/employment regulatory flexibility, and public-private partnership solutions were held throughout the project to refine the vision for each station area. Value capture strategies such as impact/mobility fees, special assessments, and tax increment financing were also evaluated to identify viable options to recover a share of the redevelopment value that higher quality transit creates in each station area.

Kimley-Horn, the study's lead consultant, will provide an overview of the SunRunner Rising Development Study findings and recommendations.

ATTACHMENT(S):

- [SunRunner Rising Development Study](#)
- [Presentation](#)

ACTION: Board to accept the SunRunner Rising Development study.

May 11, 2022

6D. Draft Transportation Priorities



SUMMARY

Forward Pinellas adopts project priority lists for its Transportation Improvement Program (TIP) on an annual basis. These lists are used for the allocation of federal funding. These lists include Multimodal Transportation Priority, Transportation Alternatives (TA) Program Projects, and Regional Transportation Priority Projects. The approved priority lists are used by the Florida Department of Transportation (FDOT) in the development of its Five-Year Work Program. A description of these lists and proposed changes to each are provided in the discussions that follow. These lists are presented as drafts for review and comment only. Final lists will be brought back to the board for final action in June.

A. Multimodal Priority List

Since the last update of this list in 2021, four projects were allocated funding for implementation and are being moved from the 'Unfunded' section of the list and one funded project has been completed and is being removed from the list. Staff is also proposing to add several projects, including one complete streets construction project, two projects from the Active Transportation Plan and two projects that applied for funding through the Multimodal Priority List Call for Projects. Several project descriptions of existing priorities are also being updated. Projects shaded in gray on the table indicate a change to the status or details of the project have been made. The relative ranking of some priorities has been adjusted to account for the needs of each project. Projects struck through are proposed to be removed. Staff has also added a column to note the source of each project on the list, highlighting how the project relates to agency planning activities. Forward Pinellas staff will provide an overview of proposed changes to the list.

ATTACHMENT(S): Draft 2022 Multimodal Transportation Project Priorities

ACTION: Board, in its role as the metropolitan planning organization, to review and comment on the 2022 Multimodal Transportation Project Priorities.

B. Transportation Alternatives (TA) Program Priority List

Since the last update to this list in 2021, six projects were allocated full funding, with five being moved from the 'unfunded' portion of the list to the 'programmed' portion. Staff is proposing to add five new projects for which applications were received during the Call for Projects issued in 2021. These project applications were evaluated and scored using a set of criteria approved by the Forward Pinellas Board. These projects are proposed to be added to the TA priority list according to the number of points they each received. These projects are being added to the bottom of the list, not to supersede the projects already on the list. Forward Pinellas will provide an overview of the proposed changes to the list.

ATTACHMENT(S): Draft 2022 Transportation Alternatives Program Priority List

ACTION: Board, in its role as the metropolitan planning organization, to review and comment on the 2022 Transportation Alternatives Program Priority List.

C. Regional Transportation Priorities

On December 10, 2021, the Sun Coast Transportation Planning Alliance (SCTPA) held a meeting to discuss its Regional Transportation Priority Projects list.

First, the Tampa Bay Transportation Management Area (TMA) Leadership Group met to discuss the top priorities for transportation projects in the Tampa Bay area. A subcommittee of the SCTPA, the TMA Leadership Group includes representatives from the Pinellas, Hillsborough and Pasco County MPO boards, and considers transportation priorities important to the urban core of the region. The TMA Leadership Group establishes those priorities for the three-county area, and then forwards those priorities to the broader SCTPA board for inclusion in the regional priority list.

The SCTPA is made up of elected officials from each of the MPOs within its eight-county region, including Hernando, Citrus, Hillsborough, Pasco, Polk, Sarasota, Manatee and Pinellas. The SCTPA membership also includes representatives of the area's regional planning councils, FDOT Districts 1 and 7 and the Florida Turnpike Enterprise. The SCTPA met immediately after the TMA Leadership Group and took action to fully incorporate the TMA priorities as well as adding in the regional priorities of the other MPOs in the region.

In accordance with the processes established through the SCTPA, the regional priority lists are formally endorsed by the governing body of each member MPO.

Forward Pinellas staff will provide an overview of the projects included in the attached priority lists and take any comments.

ATTACHMENT(S):

- Transportation Management Area 2022 Top Priorities
- SCTPA 2022 Regional Transportation Priority Projects

ACTION: Board, in its role as the metropolitan planning organization, to review and comment on the 2022 Transportation Management Area Top Priorities and SCTPA Regional Transportation Priority Project Lists.

ADVISORY COMMITTEE RECOMMENDATION(S): The Forward Pinellas advisory committees (BPAC, TCC and CAC) reviewed the priority lists at the April meetings and recommended no revisions.

DRAFT 2022 FORWARD PINELLAS MULTIMODAL TRANSPORTATION PROJECT PRIORITIES

Approved by the Forward Pinellas Board on **DATE**

Proposed Priority	FPN	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status	Project is on High Injury Network or an Identified Hot Spot	Source of the Project
PRIORITY PROJECTS UNDER CONSTRUCTION OR FUNDED FOR CONSTRUCTION/IMPLEMENTATION											
P	433880-1	FDOT	SR 686/Roosevelt Boulevard (CR 296 Connector)	49th Street North	I-275/SR 93	Construction of grade separated toll facility linking US 19 and the Bayside Bridge with I-275	CST	2017/18	Underway	X	Long Range Transportation Plan
			CR 296 (Future SR 690)/East-West 118th Avenue Expressway/Gateway Express	US 19 SR55	East of 40th Street						
P	256774-2	FDOT	US 19/SR 55 (including Republic Dr Overpass and Curlew Road Interchanges)	Phase I – Boy Scout Overpass	North of SR 580	Northside Drive	CST	2021/22		X	Long Range Transportation Plan
	256774-3			Phase II – Curlew Road Interchange	Northside Drive	North of CR 95	CST	2021/22			
P	422904-2	FDOT	I-275/SR 93/Howard Frankland Bridge Replacement	North of SR 687 (4th St. N.)	North of Howard Frankland Bridge	Bridge Replacement, addition of express lanes, and a multiuse trail.	Design-Build	2019/20	Underway		Long Range Transportation Plan
P	424501-2	FDOT	I-275 Express Lanes	South of SR 694/Gandy Boulevard	North of 4th Street North	Construction of one managed lane in each direction providing interregional connectivity from Gateway Expy and south of Gandy Blvd to Howard Frankland Bridge	Design-Build	2017/18	Underway		Long Range Transportation Plan
P	4377362	Pinellas County	Phase II - Park/Starkey Sidewalks Pinellas Trail Loop, Phase 2 North Gap (partially on Duke Energy ROW)	Ulmerton Road	East Bay Drive	Construction of continuous sidewalks along both sides of corridor	PE	2019/20	Underway		Pinellas County
				Enterprise Road	John Chesnut Sr. Park		CST	2021/22			
P	4400931	Pinellas County				Construction of Phase 2 of the Pinellas Trail Loop	Design-Build	2016/17	Underway		Pinellas County
P	437498-1	FDOT	Courtney Campbell Causeway Trail Overpass	SR 60/Gulf-to-Bay Boulevard at Bayshore	N/A	Construction of a bicycle/pedestrian overpass over SR 60 near Bayshore.	CST	2023/24	Design underway	X	Advantage Pinellas Active Transportation
P	440246-1	FDOT	U.S. 19	54th Avenue South	22nd Avenue North	\$1 million Complete Streets upgrade to FDOT resurfacing project to construct a wide sidewalk on west side of roadway	CST	2021/2022	Design underway	X	Forward Pinellas Complete Streets Program
P	443928-1	Oldsmar	St. Petersburg Drive	Dartmouth Avenue	Bayview Boulevard	\$1 million to supplement a City of Oldsmar Complete Streets project.	CST	2023/24			Forward Pinellas Complete Streets Program
P	443929-1	Largo	Rosery Road	Missouri Avenue	Eagle Lake Park	\$1 million to supplement a City of Largo Complete Streets project.	CST	2023/24			Forward Pinellas Complete Streets Program
P	437710-1	FDOT	Alt. US 19	South of Curlew Place	North of Country Club	Add SB left turn lane	CST	2023/24			Forward Pinellas Congestion Management Process
P	444332-1	FDOT	St. Petersburg Greater Downtown Area Network Alternatives Analysis	Downtown St. Petersburg Area		Funding to study traffic circulation in the downtown St. Petersburg area.	Study	2019/20	Project is complete and is being removed	X	
P	256881-5	FDOT	Harn Boulevard Overpass	Harn Boulevard	North of 1st Street	Construction of a pedestrian overpass across US 19	CST	2020/21	Construction Underway		Long Range Transportation Plan
P	440093-2	Pinellas County	Pinellas Trail Loop	Ulmerton Road	Belleair Road	South Gap - Phase 2, 3, 4	CST	2023/24			Pinellas County
P	440093-3	Pinellas County	Pinellas Trail Loop	126th Ave N	Ulmerton Road	South Gap - Phase 1	CST	2023/24			Pinellas County
P	437807-2	FDOT	4th Street North and South	5th Avenue S	5th Avenue N	Urban corridor improvements including sidewalks, pedestrian signal modification and high emphasis crosswalks	CST	2022/2023		X	Forward Pinellas Active Transportation Plan
P	445649-1	St. Petersburg	22nd Street South	9th Avenue S	5th Avenue South	\$1 million for St. Petersburg Complete Streets Project	CST	2024/25			Forward Pinellas Complete Streets Program
P	446142-1	PSTA	Bus Replacement Capital Funding	N/A	N/A	Up to \$1.5 million of capital funding for PSTA Bus Replacements	Capital	2024/25			PSTA
P	437636-1	FDOT	Alt. US 19	at Florida Avenue	N/A	Roundabout to improve intersection safety	PE	Underway			Alt 19 Corridor Study
						ROW	2020/21				
						CST	2021/22				

DRAFT 2022 FORWARD PINELLAS MULTIMODAL TRANSPORTATION PROJECT PRIORITIES

Approved by the Forward Pinellas Board on **DATE**

Proposed Priority	FPN	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status	Project is on High Injury Network or an Identified Hot Spot	Source of the Project
P	447535-1	Dunedin	Skinner Boulevard Complete Streets	Alt US 19	SR 580	\$1 million for complete streets project	CST	2025/26			Forward Pinellas Complete Streets Program
P	437245-2	PSTA	Central Ave Bus Rapid Transit	N/A	N/A	Limited stop transit service from downtown St. Petersburg to the beaches	CST	Underway			PSTA
P	448486-1	FDOT	Alt US 19 and Bayshore Boulevard @ SR 536/Curlew/Causeway			Intersection improvements	DSB	2023			Alt 19 Corridor Study
P	445681-1	FDOT	Drew Street	Osceola Avenue	E. of US 19	Operational and safety improvements along the corridor.	PE	2022	Corridor study underway	X	Forward Pinellas Complete Streets
							CST	2024			
P	N/A	St. Petersburg	St. Pete Complete Streets project on 22nd St S	18th Ave S	11th Ave S	\$1 million for complete streets project	CST	2027			Forward Pinellas Complete Streets Program
P	440254-1	FDOT	SR 693/Pasadena Ave/66th St N	Central Ave	N Tyrone Blvd	Operational improvements along the corridor	CST	2022	Underway		FDOT Pasadena Ave Corridor Study
P	440254-2	FDOT	SR 693/Pasadena Ave/66th St N	Park St	Central Ave	Operational improvements along the corridor	CST	2022	Underway		FDOT Pasadena Ave Corridor Study
P	440254-3	FDOT	SR 693/Pasadena Ave/66th St N	Matthews Rd	Park St	Operational improvements along the corridor	CST	2022	Underway		FDOT Pasadena Ave Corridor Study

UNFUNDED MULTIMODAL TRANSPORTATION PRIORITY PROJECTS

1	439338-3	Forward Pinellas	Systems and Operations Planning Funds	N/A	N/A	\$600,000 annually for planning activities	N/A	N/A	Annual request: funding added in FY 27		N/A
2	438747-2	FDOT	Pinellas County Model Studies	N/A	N/A	\$148,000 annually to conduct surveys to update planning models	N/A	N/A	Annual request: funding added in FY 27		N/A
3	446142-1	PSTA	Bus Replacement Capital Funding, including Associated Charging Infrastructure	N/A	N/A	Up to \$1.5 million of capital funding for PSTA Bus Replacements and associated charging infrastructure, including Solar PV, battery storage and chargers.	N/A	N/A	Annual request: funding added in FY 27		PSTA
4	N/A	Pinellas County	62nd Ave Complete Streets	49th Street	34th Street	Up to \$1M for the Pinellas County 62nd Ave N Complete Streets Project	N/A	N/A	New Priority in 2022		Forward Pinellas Complete Streets Grant Program
5	N/A	St. Petersburg	18th Ave S	37th St S	4th St S	Construction of separated bike lanes, trail, bike boulevard and pedestrian crossings	PE	2023	Priority received partial funding in this cycle		Forward Pinellas Active Transportation Plan
			Salt Creek Trail Ext	18th Ave S	26th Ave S		N/A	N/A			
6	N/A	Pinellas County	Duke Energy Trail Overpass	SR 60	N/A	Construction of a bicycle/pedestrian overpass at SR 60	PE	2023	Priority received funding in this cycle	X	Forward Pinellas Active Transportation Plan
7	N/A	TBARTA	TBARTA Vanpools	N/A	N/A	\$250,000 for additional vanpool services (not to fund existing services)	N/A	N/A	N/A		Forward Pinellas Call for Projects
8	444244-1	FDOT	4th Street Trail Connection	Gandy Boulevard	Big Island Gap Bridge	Trail connection to the Howard Frankland Bridge	PE	FY 23	Priority elevated due to timing of bridge construction		Forward Pinellas Active Transportation Plan
9	444243-1	FDOT	Ulmerton Trail Connection	Fountain Parkway North	I-275	Trail connection to the Howard Frankland Bridge	PE	FY 23	Priority elevated due to timing of bridge construction	X	Forward Pinellas Active Transportation Plan
10	N/A	St. Petersburg	28th Street North	30th Ave N	Roosevelt Boulevard	Construction of a separated multiuse trail, in conjunction with a section of bike boulevard.	N/A	N/A	Initial funding needed for alignment study		Forward Pinellas Active Transportation Plan
11	N/A	St. Petersburg	Duke Energy Trail Overpass	Roosevelt Blvd./Carillon	N/A	Construction of a bicycle/pedestrian overpass at Roosevelt Blvd near Carillon	N/A	N/A	Feasibility study underway		Forward Pinellas Active Transportation Plan

DRAFT 2022 FORWARD PINELLAS MULTIMODAL TRANSPORTATION PROJECT PRIORITIES

Approved by the Forward Pinellas Board on **DATE**

Proposed Priority	FPN	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status	Project is on High Injury Network or an Identified Hot Spot	Source of the Project
12	424501-5	FDOT	I-275	South of 54th Avenue South	North of 4th St N	Lane continuity improvements throughout the corridor. And two express lanes in each direction from I-375 to S. of Roosevelt. Adding one additional from Roosevelt to N of 4th St.	ROW	2020/21			Long Range Transportation Plan
							DSB	Unfunded			
13	448513-1	FDEP	Dunedin Causeway Operational Improvements	Honeymoon Island State Park	Alt US 19	Operational improvements to mitigate congestion on the Dunedin Causeway	N/A	N/A	Funding for improvements at park entrance needed		Congestion Management Process
14	448807-1	PSTA	Downtown Clearwater Intermodal Center	N/A	N/A	PSTA Intermodal Center for the downtown Clearwater area.	N/A	N/A	Planning estimate cost of \$29M		PSTA
15	N/A	FDOT	Gulf Boulevard Sidewalk Improvements	195th Street	Walsingham Road	Construction of sidewalk with drainage improvements	N/A	N/A	Priority elevated to help secure funding more quickly		Town of Indian Shores
16	N/A	Pinellas County/Safety Harbor	Sunset Point Rd./Main St	Alt US 19	Phillippe Parkway	Construction of a separated multiuse trail, in conjunction with a section of bike boulevard.	N/A	N/A	New Priority: Initial funding needed for alignment study		Forward Pinellas Active Transportation Plan
17	N/A	Pinellas County	Duke Energy Trail Overpass	4th Street	Gandy Blvd	Construction of a bicycle/pedestrian overpass at 4th/Gandy to connect to Gandy Bridge/Loop	N/A	N/A	New Priority: Initial funding needed for alignment study		Forward Pinellas Active Transportation Plan
18	256931-4	FDOT	SR 694/ Gandy Boulevard	East of 4th Street	West of Gandy Bridge	Construction of grade separated overpass at Brighton Bay Blvd. and a trail facility crossing Tampa Bay in the corridor.	PE	2024/25	ROW and CST unfunded	X	Long Range Transportation Plan
	441250-2										
19	433799-1	FDOT	US 19/SR 55 (including Tampa and Nebraska Interchanges)	South of CR 95	South of Pine Ridge Way West	Construction of grade separated roadway interchanges with frontage roads and pedestrian crossings every 1/4 mile.	Design	Underway	CST unfunded	X	Long Range Transportation Plan
							ROW	2026			
20	440743-1	PSTA	Clearwater Beach to TIA Regional Transit Service	Clearwater Beach	Tampa International Airport	Regional Express transit service from downtown Clearwater to Clearwater Beach.	Capital	2021/22		X	Pending Review by PSTA
	N/A	FDOT	Clearwater Busway	Clearwater Beach	Downtown Clearwater	PD&E Study of connections from downtown Clearwater to Clearwater Beach	N/A	N/A	Priority being removed; no longer supported by local agency	X	
22	256998-1	FDOT	SR 686/Roosevelt Boulevard	I-275/SR 93	West of 9 th Street North/Dr Martin Luther King Jr Street North	Construction of a connection between the Gateway Express and Roosevelt Blvd.	Design	Underway	CST unfunded	X	Long Range Transportation Plan
23	257086-1	FDOT	SR 694/Gandy Boulevard	40th Street	East of I-275 (SR 93)	Construction of frontage roads and a ramp from NB I-275 to WB Gandy Blvd.	ENV	2021/22	CST unfunded	X	Long Range Transportation Plan
24	445376-2	Pinellas County	Pinellas Trail Loop (South Gap) Phase 5	126th Avenue North	Roosevelt Boulevard	Shared Use Bike Path/Trail	N/A	N/A			Pinellas County
25	445376-3	Pinellas County	126th Avenue North	US 19/SR 55	34th Street	Construction of 2 lane divided continuous roadway	N/A	N/A	PDE Underway		Pinellas County
26	N/A	Pinellas County	Duke Energy Trail Overpass	SR 580	N/A	Construction of a bicycle/pedestrian overpass for the Pinellas Trail across SR 580	N/A	N/A	N/A	X	Forward Pinellas Active Transportation Plan
27	433797-1	FDOT	US 19/SR 55 (including Alderman Interchange)	North of Nebraska Avenue	South of Timberlane Road	Capacity, operational and safety improvements with pedestrian crossings every 1/4 mile.	Design	Underway	CST unfunded	X	Long Range Transportation Plan
							ROW	2026			
28	433796-1	FDOT	US 19/SR 55 (including Klosterman Interchange)	South of Timberlane Road	South of Lake Street	Capacity, operational and safety improvements with pedestrian	Design	Underway	ROW and CST unfunded	X	Long Range Transportation Plan
29	435914-2	FDOT	U.S. 19	66th Avenue North	118th Avenue North	Operational improvements along the corridor	ROW	2023/24	Corridor study underway; partial ROW funding in work program	X	FDOT US 19 SEIS

DRAFT 2022 FORWARD PINELLAS MULTIMODAL TRANSPORTATION PROJECT PRIORITIES

Approved by the Forward Pinellas Board on **DATE**

Proposed Priority	FPN	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status	Project is on High Injury Network or an Identified Hot Spot	Source of the Project
30	445650-1	FDOT	SR 60 Multiuse Accommodations	Courtney Campbell Causeway Trail	Druid Road Trail	Multiuse accommodations connecting the Courtney Campbell Causeway Trail to the Druid Road Trail per the SR 60 Multimodal Implementation Plan	N/A	N/A		X	Forward Pinellas SR 60 Mobility Study
31	N/A	FDOT	Gateway Intermodal Center	Gateway Area of Pinellas County	N/A	ROW acquisition	N/A	N/A			Forward Pinellas Gateway Master Plan
32	444064-1	FDOT	SR 580 Corridor Study	Alt US 19	SR 584	Operational and safety improvements along the corridor.	Planning	2019/20	Corridor study underway	X	FDOT SR 580 Corridor Study
33	N/A	St. Petersburg	Cross Bay Ferry	N/A	N/A	Capital funding for Cross Bay Ferry services	N/A	N/A	N/A		Forward Pinellas Call for Projects
34	N/A	St. Petersburg	Martin Luther King Jr St S	30th Ave S	7th Ave S	Multimodal corridor improvements to moderate traffic speeds and provide a separated bike lane	N/A	N/A	N/A	X	Forward Pinellas Call for Projects
35	N/A	PSTA	Integrated Waterborne Transportation System - Phase 1	Clearwater Beach Maria	Dunedin Marina	NEPA Assessment, design and construction of 5 dock facilities and the acquisition of 5 vessels.	N/A	N/A	N/A		Forward Pinellas Waterborne Transportation Subcommittee
36	N/A	Pinellas Park	78th Avenue	49th Street	US 19	Multimodal corridor improvements	N/A	N/A	New Priority		Forward Pinellas Call for Projects
37	N/A	Pinellas County	Belleair Rd	Kenne Road	US 19	Multimodal corridor improvements	N/A	N/A	New Priority		Forward Pinellas Call for Projects

1) Project #1 is intended for recurring annual funding of \$600,000. This includes \$100,000 for Complete Streets planning projects. This annual allotment will be set aside as higher priority projects are considered in the development of

2) DSB = Design-Build (combines construction and design/preliminary engineering phases to reduce costs and expedite construction); PD&E-Project Development and Environment; DGN-Design; ROW-Right of Way; CST-

3) Projects on this priority list need not be limited to STP funds and may be funded by other available funding sources.

4) Future priorities may be drawn from the following completed corridor studies: SR 60, Alt US 19, Pasadena Ave and US 19 Frontage Roads. Corridor studies along Drew St, SR 580 and 5th Ave/Alt 19 are currently underway.

DRAFT 2022 FORWARD PINELLAS TRANSPORTATION ALTERNATIVES PROGRAM PRIORITY PROJECTS

Approved by the Forward Pinellas Board on DATE

Priority	Project Number	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status
PRIORITY PROJECTS UNDER CONSTRUCTION OR FUNDED FOR CONSTRUCTION/IMPLEMENTATION									
P	4245647/2686A	Pinellas County	Hercules Ave/Greenbriar Blvd Sidewalk - Phase II	Sherwood St	Sunset Point Rd	Sidewalk	Construction	FY 2017/18	Construction in FY 2021/22
P	4457387	City of Oldsmar	Oldsmar Trail Phase 6- Extension-	along Douglas Rd between Racetrack Rd and Tampa Rd	N/A	Shared Use Bike Path/Trail	Construction	FY 2018/19	Completed-
P	4107552	City of St. Petersburg	Bayway South Trail Connection (Phase II) on the Pinellas Bayway South (SR 679)	South end of Boca Ciega Bridge	City limits south of Madonna Blvd	Shared Use Bike Path/Trail	Design-Build	FY 2021/22	Construction in FY 2021/22
P	4377362	Pinellas County	Starkey Rd Corridor Sidewalk Project	Bryan Dairy Rd	East Bay Dr	Sidewalk	Construction	FY 2021/22	Construction in FY 2021/22
P	4400931/186A/186B	Pinellas County	Duke Energy Trail (North gap on the Duke Energy right-of-way)	the pedestrian overpass at US Hwy 19 ant Enterprise Rd	Chesnut Sr Park	Shared Use Bike Path/Trail	Construction (Design-Build)	FY 2016/17	Construction underway
	186A		Phase 1 (North Gap) on the Duke Energy right-of-way	Sunset Point Rd	the pedestrian overpass at US Hwy 19 and Enterprise Rd		Construction	FY 2016/17	Completed-
	186B		Phase 2 (North Gap) on the Duke Energy right-of-way	NE Coachman Rd/SR 590	Sunset Point Rd		Construction	FY 2016/17	Construction underway
P	4374981	City of Clearwater/FDOT/SUNTrail	Courtney Campbell Causeway Recreational Trail Overpass	SR 60/Gulf-to-Bay Blvd at Bayshore Blvd	N/A	Pedestrian/Trail Overpass	Construction	FY 2023/24	Construction in FY 2023/24
P	4400932	Pinellas County	Pinellas Trail Loop (South Gap)	Ulmerton Rd	Belleair Rd	Shared Use Bike Path/Trail	CST	FY 2023/24	Construction in FY 2023/24
P	4400933	Pinellas County	Pinellas Trail Loop (South Gap)	126th Ave N	Ulmerton Rd	Shared Use Bike Path/Trail	CST	FY 2023/24	Construction in FY 2023/24
P	4429551	Pinellas County	42nd Ave N Sidewalk Project	46th St N	35th St N	Sidewalk	N/A	FY 2022/23	Construction in FY 2022/23
P	4412151	City of St. Petersburg	71st St N Trail - Pinellas Trail Connector	Fred Marquis Pinellas Trail	38th Ave N	Shared Use Bike Path/Trail	Design	FY 2023/24	Construction in FY 2023/24
P	4473741	City of St. Petersburg	28th St Complete Streets	Fred Marquis Pinellas Trail	1st Ave N	Complete Streets Treatments	CST	FY 2025/26	Construction in FY 2025/26
P	447375-1	City of St. Petersburg	Central Ave Complete Streets	34th St	31st St	Complete Streets Treatments	N/A	N/A	Construction in FY 2025/26
P	447376-1	City of St. Petersburg	22nd St S. Complete Streets	5th Ave S	1st Ave N	Complete Streets Treatments	N/A	N/A	Construction in FY 2024/25
P	449037-1	Pinellas Park	North side of 118th Ave N	Belcher Rd	62nd St N	1.6 mile long 8 foot wide trail	N/A	N/A	Construction in FY 2024/25
P	449035-1	City of St. Petersburg	28th St.	1st Ave N	13th Ave N	0.9 mile long separated bike lanes	N/A	N/A	Construction in FY 2025/26
P	449036-1	City of St. Petersburg	62nd Av S	22nd St S	Dr. MLK Jr St	1 mile long bike lanes	N/A	N/A	Construction in FY 2026/27

DRAFT 2022 FORWARD PINELLAS TRANSPORTATION ALTERNATIVES PROGRAM PRIORITY PROJECTS

Approved by the Forward Pinellas Board on DATE

Priority	Project Number	Responsible Agency	Project	From	To	Description	Funded Phase	Year Funded	Status
UNFUNDED TRANSPORTATION ALTERNATIVES PROGRAM PRIORITY PROJECTS									
1	N/A	Pinellas County	46th St N	54th Ave N	38th Ave N	1 mile long sidewalks	N/A	N/A	N/A
2	N/A	City of St. Petersburg	6th St	Mirror Lake Dr	4th Ave S	0.42 mile separated bike lane	N/A	N/A	N/A
3	N/A	City of St. Petersburg	28th St S	5th Ave S	18th Ave S	1 mile separated bike lane	N/A	N/A	N/A
4	N/A	Pinellas County	Joe's Creek Trail	46 th Ave/Duval Park Blvd/ Main St/50 th Ave	Joe's Creek Trail in Lealman	0.9 mile trail	N/A	N/A	N/A
5	N/A	St Pete Beach	Sunset Way and Beach Plaza	Corey Ave 71st Ave	67th Ave	0.64 mile ADA compliant sidewalks and bike lanes	N/A	N/A	N/A

FY = fiscal year; P = programmed



**Plan
Hillsborough**



**FORWARD
PINELLAS**
Integrating Land Use & Transportation

Tampa Bay Transportation Management Area (TMA) Leadership Group

2022 Top Priorities

Approved on December 10, 2021

Funded Priorities

- ❖ Howard Frankland Bridge Replacement
- ❖ Gateway Expressway
- ❖ I-75 Interchange at Overpass
- ❖ I-75 Interchange at Big Bend Road
- ❖ I-275/SR 60/Westshore Interchange
- ❖ Central Avenue Bus Rapid Transit
- ❖ I-275 Safety & Operational Improvements at downtown Tampa/ I-4 interchange

Top Priorities for the Tampa Bay Region

- ❖ I-75 Interchange at Gibsonton
- ❖ I-275 Express Lanes from I-375 to Gandy Blvd.
- ❖ Regional Rapid Transit in the I-275 Corridor
- ❖ Support HART's exploration and negotiation for use of the CSX right-of-way for passenger transportation
- ❖ SR 54/US 41 Intersection Improvement
- ❖ SR 52 Widening



SCTPA

Sun Coast Transportation Planning Alliance

Approved December 10, 2021

ONE REGION, ONE VOICE

2022 Regional Transportation Priorities

Funded Regional Priority Projects – *Thank you for your support!*

- ❖ Howard Frankland Bridge Replacement
- ❖ Gateway Expressway
- ❖ I-75 Interchange at Overpass Rd
- ❖ I-75 Interchange at Big Bend Rd
- ❖ Suncoast Parkway II Expansion
- ❖ I-275/SR 60 Tampa Westshore District Interchange
- ❖ Central Ave Bus Rapid Transit
- ❖ I-275/I-4 Tampa Downtown Interchange Safety & Operational Improvements

Top Priorities for the Greater Tampa Bay Region

- ❖ I-75 Interchange at Gibsonton Dr
- ❖ I-275 Express Lanes from I-375 to Gandy Blvd
- ❖ SR 54/ US 41 Intersection
- ❖ Regional Rapid Transit in the I-275 Corridor
- ❖ Support HART's exploration and negotiation for use of the CSX right-of-way for passenger transportation
- ❖ SR 52 Widening
- ❖ Central Polk Parkway Segment 1
- ❖ CR 557 from I-4 to US17/92
- ❖ Desoto Bridge Replacement
- ❖ Bradenton-Palmetto Connector
- ❖ US 41 from SR44 to SR200



May 11, 2022

**6E. Pinellas Planning Council (PPC) Preliminary
Budget Discussion**



SUMMARY

At the March Forward Pinellas Board meeting, staff provided an overview of the FY23 budget development process, which included an estimate of the projected revenues and planned expenditures for the next fiscal year. Since that time, we have continued to work with the Office of Management and Budget (OMB) to refine the financial projections based on the latest available data.

One critical piece of information that was not available in March was the exact amount of funds that will carry forward from FY22 to FY23. This data point can only be finalized once we complete the annual audit for the PPC. The board approved the PPC audit at the April meeting and the document was transmitted to OMB to further inform the budget development process. Based on the audit, OMB determined that there was a \$332,050 deficit in the projected FY23 PPC budget outline. This deficit is a result of a smaller amount of funds (\$695,620) that are available to carry forward than in prior years. Since the merger, the PPC has often used carryover funds to cover escalating costs such as the Intergovernmental Service Charges which were instituted post-merger in FY16. The agency has also used these resources to be highly responsive to the needs of our local government partners.

This structural imbalance in the PPC budget has been discussed with the board on numerous occasions over the last several years. In prior years, staff has been able to use a combination of carryover funds, more cost-sharing with the Metropolitan Planning Organization (MPO), pursuing new revenue opportunities, and spending reductions to develop a balanced budget. This approach has allowed the agency to maintain a high level of responsiveness to countywide issues within the current revenue framework. While effective, this strategy has been a temporary solution at best, and now other steps must be considered to develop a balanced budget for FY23.

To develop solutions to this budget challenge, our staff and OMB have evaluated the fiscal impacts of additional cost-cutting measures. For example, the current board policy is to maintain a minimum of 10% of expenditures in the contingency line item. We rarely spend any contingency funds, and this policy could be amended to reduce the minimum amount to 5% of expenditures and still comply with OMB guidance. The agency is carrying six (6) full-time vacant positions and about \$545,000 can be saved if these positions are eliminated. However, not filling three (3) of these positions will place additional burdens on existing finance and planning staff who have temporarily assumed these duties. We have also been able to use MPO funds to cover the costs (\$15,000) of the University of South Florida fellowship agreement as well as certain transportation-related tasks (\$179,000) of the Investment Corridor Transition Plan.

The cost-cutting measures cited above provide the opportunity to develop a balanced budget for FY23 but do not cure the structural imbalance in the PPC budget over the long term. OMB has calculated the revenue derived from various potential increases in millage rates. A rate of between 0.0200 and 0.0220 mils would ensure that revenues cover the expenses without using funds that carry forward from one year to the next. A millage rate increase in this range would result in the

average single-family homeowner paying an additional \$1.49 per year. The board approved a reduction in the PPC's millage in FY17 to its current level as the merger of the PPC and MPO took effect, and the newly unified agency began its restructuring as Forward Pinellas.

Lastly, the current budget guidance is to develop revenue estimates based on a 6.8% increase in property tax revenues. OMB believes the actual increase will be much higher and provide more revenue to the PPC than is currently estimated. Final taxable values will be available in July. However, the board is scheduled to act on the budget and millage rate at the June meeting. Given this schedule, staff recommends the board act in June and approve an amended budget resolution in August.

Forward Pinellas staff will provide an overview of a few budget scenarios and seeks the board's guidance on the appropriate steps to take to deliver a balanced budget for FY23.

ATTACHMENTS(S):

- FY23 Unbalanced Working Draft Budget Outline
- [Presentation](#)

ACTION: None required; informational item only.

Description		FY21 Actuals	FY22 Adopted Budget	FY22 Estimate	FY23 Budget Request	Change from FY22 Budget to FY23 Req.
FY Est Beg Fund Balance	100100	1,281,147	1,811,030	1,183,070	695,620	(1,115,410)
Income						
TAX REVENUE	3111100	1,336,028	1,393,140	1,393,140	1,490,880	97,740
LOCAL ASST. CONTRACT SERVICES	3419010	2,100	10,100	5,000	19,000	8,900
INTEREST	3611001	2,551	2,020	290	290	(1,730)
MPO CHARGES FOR SERVICES (REV)	3419991	1,123,018	1,602,870	1,123,020	1,320,500	(282,370)
Total Revenues					2,830,670	
Total Resources		3,744,844	4,819,160	3,704,520	3,526,290	
Expenses						
1.01 - SALARIES & WAGES			1,441,110	1,316,900	1,798,900	357,790
1.02 - FICA & BENEFITS			655,420	584,550	805,770	150,350
Total Payroll, Taxes, and Benefits		1,999,005	2,096,530	1,901,450	2,604,670	
2.01 - CONTRACTUAL SUPPORT SERVICES	5310001 Professional Services	26,234	1,000,000	505,000	287,000	(713,000)
2.03 - RENT	5442000 Rental&Leases-Buildings	84,712	82,400	87,260	89,880	7,480
2.04 - EQUIPMENT AND FURNISHINGS	5444000 Rental&Leases-Equipment		10,230	15,180	10,520	290
2.05 - TELEPHONE	5410001 Communication Services	3,456	4,100	3,460	4,220	120
2.06 - MAIL	5420002 Postage	2,540	3,070	2,540	3,160	90
2.07 - ADVERTISING NOTICE	5490020 Otr Chgs- Legal Advertising	18,906	30,000	18,910	30,000	-
2.08 - PRINTING	5470001 Printing and Binding Exp	7,774	5,320	7,780	5,470	150
2.09 - OFFICE SUPPLIES & MATERIALS	5510001 Office Supplies Exp	2,701	19,040	5,850	33,150	14,110
2.10 - PROP. APP. & TAX COLL COMMISSIO	5919960 Transfer (Payment) to PA	10,372	-	10,380	11,020	11,020
	5919980 Transfer (Payment) to TC	26,702	29,340	26,710	28,360	(980)
2.11 - TRAVEL	5400001 Travel and Per Diem	954	10,230	960	10,520	290
2.12 - Communications, Advocacy, & Edu	5550001 Training&Education Costs	11,660	20,000	16,460	20,000	-
2.13 - AUDIT	5320001 Accounting & Auditing	16,488	26,140	16,490	26,880	740
2.15 - COUNCIL ACTIVITIES	5520001 Operating Supplies Exp (Council Activities)	1,121	9,210	8,330	9,470	260
2.16 - CONTINGENCY	5499000 Othr Cur Chgs&Oblig-Misc (Contingency)	14,206	370,000	3,680	200,000	(170,000)
2.17 - RISK ALLOCATION	5496551 Intgv Sv-Risk Financing		9,110	9,110	14,210	5,100
2.19 - INTERGOV SVCS	5496901 Intgv Sv-Cost Allocate	319,750	151,490	151,490	191,780	40,290
	5496501 Intgv Sv-Info Technology		217,860	217,860	217,860	-
Govt Wide Expenses Only	5590001 Depreciation Expense		58,810	-	60,170	1,360
Capital Outlay	5600001	15,197				
		562,773	2,056,350	1,107,450	1,253,670	(802,680)
Total Operating Expense		2,561,778	4,152,880	3,008,900	3,858,340	(294,540)
Revenues Less Expenditures					(1,027,670)	
Resources Less Requirements	this carries over to beginning fund balance	1,183,066	666,280	695,620	(332,050)	Out of Balance
Total Requirements					3,526,290	

Assumption 6.8% Growth in Tax Base at 0.0150 mils

All 22.0 FTE

Out of Balance

May 11, 2022

6F. Pinellas Trail Speed Study



SUMMARY

For the past several months, Forward Pinellas and Pinellas County have been receiving comments regarding concerns that bikes, e-bikes and e-scooters are surpassing the 20 mile per hour (mph) speed limit on the Pinellas Trail and may be causing unsafe trail conditions. Based on these complaints, Forward Pinellas, with assistance from Pinellas County staff, conducted a speed study along the Pinellas Trail to identify specific speeding conditions and where such issues may be concentrated.

Staff began with evaluating speed data that is being recorded by seven fixed trail counters located along the Fred Marquis Pinellas Trail. This initial step evaluated data from the counters for a period of time from February through April 2021, given the high volume of trail users during the spring peak season. This initial screening demonstrated that while there were some people exceeding the speed limit on the trail, the vast majority of users were operating well below the posted speed limit.

In order to validate the data collected from the counters, staff also did several field visits, using a radar gun to calculate the speeds of users and noting how many of the users observed were using either an e-bike or an e-scooter. The data collected during these field visits confirmed what was discovered during the evaluation of the counter data. While there were a small number of people exceeding the speed limit, most regular bicycle riders, and those using e-bikes and e-scooters, were well within the posted speed limit on the Pinellas Trail. In addition, it was observed that those exceeding the speed limit were about evenly split between traditional bicycle riders and those on e-bikes. This lends itself to the conclusion that speeding is not a common occurrence on the Trail, but rather that the increased popularity of the trail in recent years and the large volume of people using the trail in different way, has led to the perception that there is rampant speeding along the facility.

Forward Pinellas staff will provide an overview of the data collected during this study and highlight some of the key takeaways that can assist the County with identifying measures to mitigate the perception of speeding and other unsafe behaviors along the Pinellas Trail.

ATTACHMENT(S):

- [*The Pinellas Trail – Is perception reality, and what can we do about it?*](#)
- [Presentation](#)

ACTION: None required; informational item only.

May 11, 2022

7. Director's Report



The Executive Director will update and/or seek input from board members on the following items:

- A. SPOTlight Update
- B. MPOAC Update from April 27th and 28th Meetings
- C. Bipartisan Infrastructure Law – Notices of Funding Opportunity

ATTACHMENT(S): None

May 11, 2022

7A. SPOTlight Emphasis Areas Update



SUMMARY

The Executive Director will provide an update on the status of the activities related to the adopted SPOTlight Emphasis Areas, which include Enhancing Beach Community Access, a Vision for the US 19 Corridor, the Gateway/Mid-County Area Master Plan (now reduced in emphasis), and the newest topic, Innovations in Target Employment and Jobs Access.

Topics include:

- Update on Honeymoon Island State Park and Dunedin Causeway corridor improvements

ATTACHMENT(S): None

ACTION: None required; informational item only.

May 11, 2022

8. Informational Items



Staff and/or board members will provide information and updates on the following items:

INFORMATIONAL ITEMS

- A. CPA Actions and Forward Pinellas Administrative Review Items
- B. Fatalities Map
- C. Draft PAC Action Sheet
- D. Quarterly Report on Executive Director Approvals
- E. Committee Vacancies
- F. Correspondence of Interest

ATTACHMENT(S):

- Fatalities Map
- Draft PAC Action Sheet
- Quarterly Report on Executive Director Approvals
- Correspondence of Interest

May 11, 2022

**8A. CPA Actions and Forward Pinellas Administrative Review
Items**



SUMMARY

This information is presented in order to better, and more systematically, apprise the Forward Pinellas Board of final action(s) by the Board of County Commissioners, in their role as the Countywide Planning Authority (CPA) on matters that have been previously considered. This summary also includes the Tier I Countywide Plan Map Amendments and Map Adjustments that have been administratively reviewed by Forward Pinellas staff.

CPA Actions April 2022:

There were no actions taken by the CPA in the month of April.

Tier I Countywide Plan Map Amendments April 2022:

There were no Tier I amendments processed in the month of April.

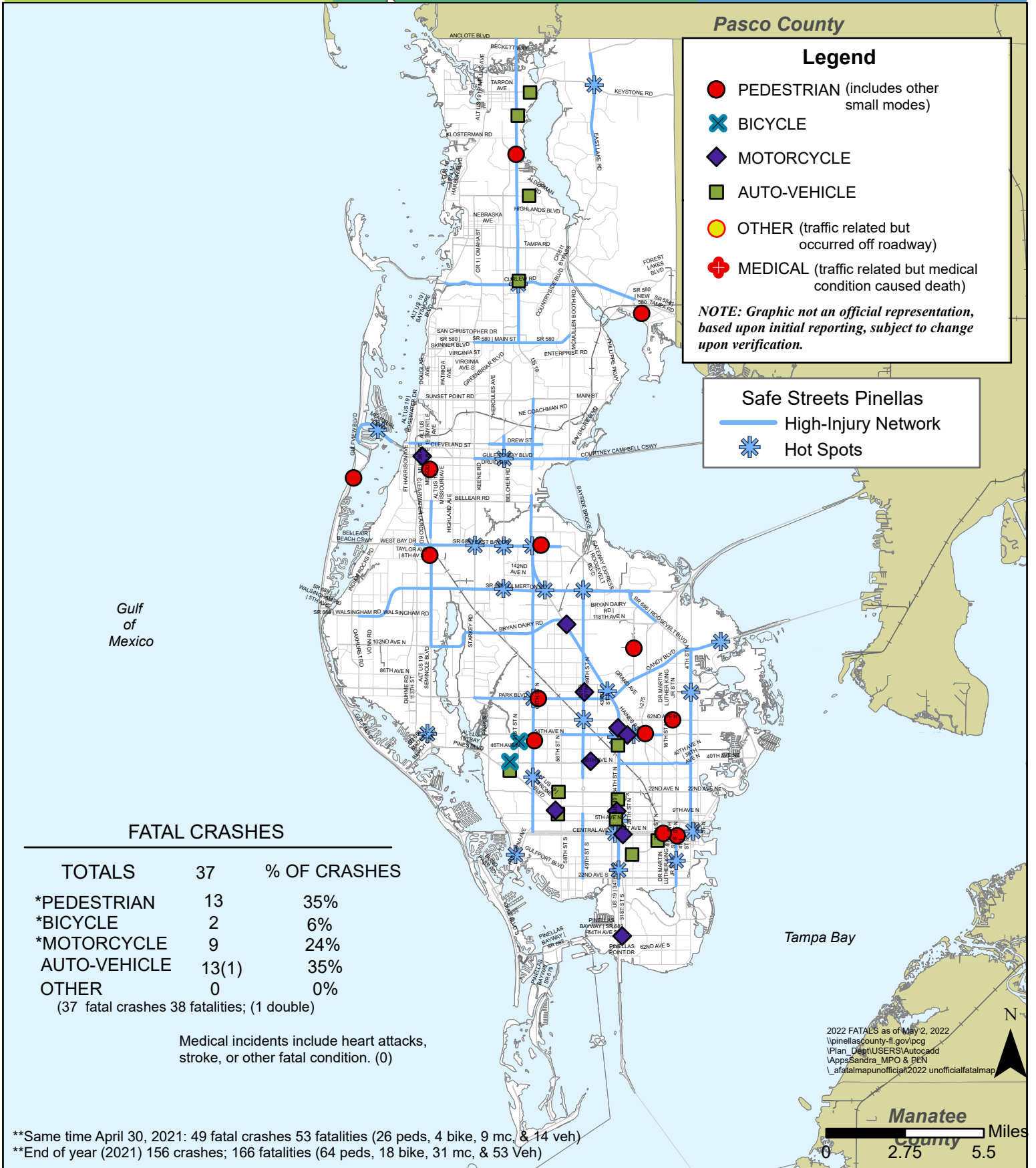
Map Adjustments April 2022:

There were no map adjustments to report for the month of April.

ATTACHMENT(S): None

ACTION: None required; informational item only.

Locations of Reported Traffic Fatalities



FATAL CRASHES

TOTALS	37	% OF CRASHES
*PEDESTRIAN	13	35%
*BICYCLE	2	6%
*MOTORCYCLE	9	24%
AUTO-VEHICLE	13(1)	35%
OTHER	0	0%
(37 fatal crashes 38 fatalities; (1 double)		

Medical incidents include heart attacks, stroke, or other fatal condition. (0)

**Same time April 30, 2021: 49 fatal crashes 53 fatalities (26 peds, 4 bike, 9 mc, & 14 veh)
 **End of year (2021) 156 crashes; 166 fatalities (64 peds, 18 bike, 31 mc, & 53 Veh)

2022 FATALS as of May 2, 2022
 \pinellascounty-fl.gov\pcg
 \Plan_Dept\USERS\Autocadd
 \Apps\Sandra_MPO & PLN
 \afatalmapunofficial\2022 unofficialfatalmap

Manatee County Miles
 0 2.75 5.5

# CRASHES	DATAID	ON STREET	CROSS STREET	MODE	DATE	# FATAL	APPROX TIME	DHSMV	LEO	SEX/AGE
1		1 PARK BLVD	65TH WAY N	PED	1/2/2022	1	6:18PM	24540928	PP	M/70
1		2 I 275	54TH AVE S	PED	1/3/2022	1	9:18PM	24886608	FHP	F/37
1		3 ROOSEVELT BLVD	DODGE ST	PED/DELAY	1/14/2022	1	5:50AM	89590520	FHP	M/33
1		7 SR 693/66TH ST	51ST AVE N	PED/SCOOTER	1/30/2022	1	3:30AM	24897579	FHP	M/23
1		15 MISSOURI AVE	1000 BLOCK	PED/DELAY	2/19/2022	1	10:50PM	?	LA	M/?
1		20 SEMINOLE BLVD	6TH AVE SE	PED/DELAY	3/1/2022	1	10:40PM	24808470	LA	M/?
1		22 US HIGHWAY 19 N	CYPRUS POND RD	PED	3/4/2022	1	7:17PM	24906054	FHP	F/47
1		23 62ND AVE N	10TH ST N	PED	3/12/2022	1	10:30PM	25114362	SP	M/52
1		26 102ND AVE N	28TH ST N	PED	3/18/2022	1	6:35AM	25114492	SP	M/55
1		29 1ST AVE S	6TH ST S	PED	3/21/2022	1	8:47AM	25114569	SP	F/76
1		30 ST PETERSBURG DR	BAYVIEW BLVD	PED	3/26/2022	1	7:30PM	89361523	PCSO	F/6
1		32 CENTRAL AVE	16TH ST N	PED	4/3/2022	1	12:52AM	24114921	SP	F/34
1		37 GULF BLVD	IN FRT OF 1261/CROSSWALK	PED	4/21/2022	1	1:41PM	?	CLW	F/80
1		9 71ST ST N	50TH AVE N	BIKE/DELAY	2/8/2022	1	7:19PM	88576105	FHP	M/54
1		19 38TH AVE N	7800 BLOCK	BIKE/DELAY	2/27/2022	1	4:15AM	25114015	SP	M/45
1		8 US HIGHWAY 19 N	56TH AVE N	MC/DR/DELAY	1/31/2022	1	3:50PM	24894294	FHP	M/27
1		10 COURT ST	NEAR MYRTLE AVE	MC/DR/DELAY	2/11/2022	1	8:27PM	24758413	CLW	M/28
1		11 US HIGHWAY 19 N	9TH AVE N	MC/DR/DELAY	2/11/2022	1	9:00PM	25113760	SP	M/62
1		13 38TH AVE N	45TH ST N	MC/DR/DELAY	2/18/2022	1	11:03PM	25113878	SP	M/26
1		24 TYRONE BLVD N	WINCHESTER ST N	MC	3/14/2022	1	2:28PM	25114562	SP	M/29
1		27 US HIGHWAY 19 N	116TH AVE N	MC	3/19/2022	1	7:36PM	25193736	PP	M/27
1		28 1ST AVE S	30TH ST S	MC/DELAY	3/20/2022	1	5:04PM	25114564	SP	M/42
1		31 54TH AVE N	31ST ST N	MC	4/2/2022	1	2:07AM	?	FHP	F/60
1		34 49TH ST N	86TH AVE N	MC	4/17/2022	1	2:45PM	?	PP	M/38
1		35 I-275	SR93 ENTRANCE RAMP	MC	4/17/2022	1	6:00PM	?	FHP	M/26
1		4 13TH AVE N	34TH ST N	VEH/DR	1/18/2022	1	6:40PM	24243119	SP	M/52
1		5 I 275	28TH ST S	VEH/DR	1/23/2022	1	3:39PM	88408844	FHP	M/32
1		6 E TARPON AVE	TARPON HILLS BLVD	VEH/DR	1/27/2022	1	6:55AM	24651964	TS	M/75
1		12 TYRONE BLVD N	9TH AVE N	VEH/DR/DELAY	2/12/2022	1	2:55AM	25113763	SP	M/25
1		14 ALDERMAN RD	BENTLEY DRIVE	VEH/DR; VEH/PASS	2/19/2022	2	9:00AM	24906413	FHP	M/32;F/30
1		16 TYRONE BLVD N	34TH AVE N	VEH/DR/DELAY	2/21/2022	1	7:24PM	25113881	SP	F/26
1		17 I 175	5TH AVE S	VEH/DR	2/22/2022	1	12:03AM	?	FHP	M/36
1		18 22ND AVE N	58TH ST N	VEH/DR/DELAY	2/25/2022	1	3:40AM	25113960	SP	F/66
1		21 34TH ST N	5TH AVE N	VEH/PASS	3/2/2022	1	10:20AM	25114097	SP	M/95
1		25 US HIGHWAY 19 N	CURLEW RD	VEH/DELAY	3/15/2022	1	5:19AM	24920984	FHP	M/23
1		33 34TH ST N	NORTH OF 50TH AVE N	VEH/DR	4/11/2022	1	8:16PM	?	FHP	M/67
1		36 US HIGHWAY 19 N	SOUTH SUN VALLY BLVD	VEH/DR/DELAY	4/19/2022	1	2:16AM	?	FHP	F/24
37						38				
# CRASHES						# FATALS				

2022 (1 double, 0 medicals) **REPORTS NEED VERIFIED**

NOTES:

- 2021 156 Crashes; 166 Fatalities (10 doubles; 64 Peds, 18 Bike, 31 Motorcycle, 53 Vehicles)
- 2020 108 crashes; 114 fatalities (1 triple 4 doubles/ 32 Peds, 10 bike, 21 motorcycle, 47 vehicle, 4 other)
- 2019 105 crashes; 106 fatalities (1 double/ 39 peds, 9 Bikes, 22 mc, 31 veh, 5 others)
- 2018 115 crashes 120 fatalities (5 doubles/ 39 peds, 8 Bikes, 31 mc, 44 veh)
- 2017 110 crashes 116 fatalities (4 doubles and 1 triple/ 37 peds, 6 bikes, 30 mc, and 43 veh)
- 2016 110 crashes 117 fatalities (3 triples and 1 double)

**PAC AGENDA – SUMMARY AGENDA ACTION SHEET
DATE: MAY 2, 2022**

ITEM	ACTION TAKEN	VOTE
<p>1. <u>CALL TO ORDER AND ROLL CALL</u></p>	<p>The PAC held its May 2, 2022 meeting in the Palm Room at the Pinellas County Communications Building: 333 Chestnut Street, Clearwater.</p> <p>The Chair, Tatiana Childress, called the meeting to order at 1:30 p.m. and the members introduced themselves.</p> <p>Committee members in attendance included: Jamie Viveiros, Corey Gray, Allie Keen, Marshall Touchton, Derek Reeves, Brandon Henry, Kyle Brotherton, Britton Wilson, Fred Metcalf, Frances Leong-Sharp (late arrival at 1:39 p.m.), Kimberly Mejia, Jenny Rowan, and Jensen Hackett.</p> <p>Others in attendance:</p> <ul style="list-style-type: none"> • Molly Cord, City of Dunedin • Jaime Maier and Katie Cole of Hill Ward Henderson • Jayme Lopko, City of Clearwater • Diane Friel, City of Largo • Andrew Morris, City of Madeira Beach • Jared Schneider, Eric Bosman, Caroline Fraser, Erik Smith, and LaShonte Keys of Kimley-Horn (in Zoom) <p>Forward Pinellas staff included: Rodney Chatman, Linda Fisher, Jared Austin, Maria Kelly, and Tina Jablon.</p>	
<p>2. <u>APPROVAL OF MINUTES FROM THE APRIL 4, 2022 PAC MEETING</u></p>	<p>Motion: Marshall Touchton Second: Britton Wilson</p> <p>*Frances Leong-Sharp had not yet arrived</p>	<p>13-0</p>
<p>3. <u>REVIEW OF FORWARD PINELLAS AGENDA FOR MAY 11, 2022 MEETING PUBLIC HEARINGS</u> A. CW 22-09 – City of Largo</p>	<p>Motion: Kyle Brotherton Second: Derek Reeves</p> <p>City of Largo – Diane Friel provided an overview of the case to the PAC.</p> <p>*Frances Leong-Sharp had not yet arrived</p>	<p>13-0</p>

<p>B. CW 22-10 – City of Largo</p>	<p>Motion: Marshall Touchton Second: Britton Wilson</p> <p>City of Largo – Diane Friel provided an overview of the case to the PAC.</p>	<p>14-0</p>
<p>C. CW 22-11 – City of Largo</p>	<p>Motion: Marshall Touchton Second: Britton Wilson</p> <p>City of Largo – Diane Friel provided an overview of the case to the PAC.</p>	<p>14-0</p>
<p>D. CPA Actions and Forward Pinellas Administrative Review Items</p>	<p>The PAC members were advised by Rodney Chatman that there were no CPA actions taken in the month of April, nor any items reviewed administratively by Forward Pinellas staff.</p>	
<p>4. <u>PLANNING TOPICS OF INTEREST</u> A. SunRunner Rising Development Study</p>	<p>Jared Schneider of Kimley-Horn offered a presentation via Zoom to update the PAC members on the development study that was conducted around the SunRunner Bus Rapid Transit corridor. He advised that more than 18 months of extensive public engagement has occurred. Subsequently, the study outcomes and recommendations were presented to, and accepted by, the City of St. Petersburg. The City of South Pasadena will hear a similar presentation i later this month or in June. The consultant team has focused recent effortson implementation and funding strategies and developing partnerships. Mr. Schneider outlined the latest steps in the process including corridor-wide funding strategy objectives, value capture models for a 25-year period, and special assessment strategies for consideration. The SunRunner Rising Development Study may influence other plans going forward and allow for some of the recommendations to be incorporated, which could include potential future amendments to the Countywide Plan Map.</p>	
<p>B. Urban Design Services Pilot Program</p>	<p>Rodney Chatman explained the rationale for the development of the Urban Design Services Pilot Program and introduced the concept to the PAC members. He provided an overview of the roles and responsibilities of Forward Pinellas, in its role as the Pinellas Planning Council. He then cited the problem of increased public opposition as local governments seek to undertake certain development projects. Recognizing this, Forward Pinellas, in collaboration with</p>	

	Pinellas County's Department of Housing & Community Development, developed this pilot program in response. Mr. Chatman detailed the tasks that would be accomplished with the consultant (S&ME) through the pilot program. He elaborated on the benefits to the local governments and outlined next steps.	
5. <u>OTHER PAC BUSINESS/PAC DISCUSSION AND UPCOMING AGENDA</u> A. Pinellas SPOTlight Emphasis Areas Update (Information)	<p>Rodney Chatman updated the PAC members on the latest activities concerning the SPOTlight Emphasis Areas. Specifically, he advised that concerning the emphasis area of Enhancing Beach Access, the Forward Pinellas Waterborne Transportation Committee developed a guiding policy document with recommendations. The Forward Pinellas Board adopted the policy document along with an amendment to its Long Range Transportation Plan (LRTP) to allow a greater focus on waterborne transportation efforts. Forward Pinellas continues to be in discussion with the County Administrator and other partners regarding funding.</p> <p>Concerning the emphasis area of Innovations in Target Employment and Jobs Access, Mr. Chatman advised the Forward Pinellas Principal Planner, Jared Austin, would be leading the Target Employment Industrial Lands Study (TEILS) Update. This update was recently kicked off with a listening session at the Warehouse Arts District in St. Petersburg which produced some good dialogue with the local community. A site visit is planned in that area soon. An advisory committee has been formed to guide this study and will hold its first meeting this week.</p>	
B. Cancellation of the July PAC Meeting	Motion: Britton Wilson Second: Marshall Touchton	14-0
7. <u>ADJOURNMENT</u>	The meeting was adjourned at 2:23 p.m.	

Respectfully Submitted,

PAC Chair

Date

The Forward Pinellas Internal Control Structure Policy Manual authorizes the Executive Director the ability to approve certain instruments, such as contracts under \$25,000, amendments and extensions to contracts previously approved by the board, PPC Budget line item transfers not to exceed \$10,000, and invoice approvals and submittals. The full list of items is available on page 4 of the Internal Control Structure Policy Manual. The manual notes that documents and instruments approved by the Executive Director under this authority shall be placed as an informational item on the board agenda at least quarterly and aligned with quarterly financial reporting.

The board approved the Internal Control Structure Policy Manual on February 14, 2018. The first report was at the May 9, 2018 Board meeting. The manual includes references to the Federal Acquisition Thresholds, which have since been updated. The adjusted numbers were added for reference to the manual in July 2018.

The Florida Department of Transportation released a memorandum on July 22, 2019 recommending executive director time and travel for MPO activities be reviewed by the Board. This information has been added to this quarterly report.

Grant-Related Submittals

- Quarterly invoice submitted to FDOT on 03/30/22 FTA Section 5305 Funds, contract G1G93 for period October-December 2021, request of \$49,953.15.
- Quarterly invoice submitted to FDOT on 03/30/22 FTA Section 5305 Funds, contract G1V09 for period October-December 2021, request of \$66,084.99.
- Quarterly invoice submitted to FDOT on 03/30/22, FHWA PL and STP Funds, contract G1L99 for period October-December 2021, request of \$229,436.25.
- Quarterly invoice submitted to the Commission for the Transportation Disadvantaged on 01/21/22 for TD Planning Grant Quarter 2, October-December 2021, request of \$4,462.48.

Work Authorizations and Notices to Proceed

- Project Title: General SCTPA Website and Communications Support; Firm: Media Relations Group; Total Project Cost: \$1,000, Work Authorization for \$1,000 in SU funds; Date Submitted: 02/14/22
- Project Title: General Website and Communication Support; Firm: Media Relations Group; Total Project Cost: \$21,510, Work Authorization for \$10,000 in PL funds and \$11,510 in SU funds; Date Submitted: 02/14/22
- Project Title: Advantage Pinellas Investment Corridor Transition Plan for Alternate US 19; Firm: Kimley-Horn; Total Project Cost: \$49,835, Work Authorization for \$49,835 in 5305 G1V09 funds; Date Submitted: 03/30/22
- Project Title: Geofencing Pilot Program; Firm: AECOM; Total Project Cost: \$65,195, Work Authorization for \$65,195 in PL funds; Date Submitted: 01/24/22



**Quarterly Report on Executive Director Approvals
January-March 2022**

Executive Director MPO Travel (beyond FDOT District 7)

- Event: Transportation Research Board; Date: 01/9-01/11/22; MPO Cost: \$2,113.53

Executive Director Time

- **Regular Time:** 469 hours (PPC: 201 hours, MPO: 268 hours)
- **Holiday:** 8 hours
- **Annual Leave/Leave with Pay-Other:** 5 hours

May 11, 2022

8E. Committee Vacancies



SUMMARY

- **Bicycle Pedestrian Advisory Committee (BPAC)**

The BPAC currently has four openings: One for Clearwater area, one for Pinellas Park/Mid County area, one for the Largo area and one for a Pinellas County Planning representative.

- **Citizens Advisory Committee (CAC)**

The CAC currently has two openings: one opening for an At Large representative, one Beaches representative.

- **School Transportation Safety Committee (STSC)**

The STSC currently has one opening one for Gulfport elected official.

ATTACHMENT(S):

- BPAC Membership Listing ([4Ba](#))
- CAC Membership Listing ([4Bc](#))
- STSC Membership Listing ([4Bh](#))

ACTION: None required; informational item only.

April 18, 2022

Whit Blanton, FAICP
Executive Director
Forward Pinellas
310 Court Street
Clearwater, FL 33756

RE: 62nd Avenue from 49th Street to US 19
Forward Pinellas Complete Street Grant Approval

Dear Mr. Blanton:

On behalf of Pinellas County, I would like to thank the Forward Pinellas Board for approving our 62nd Avenue North Complete Streets grant application for \$966,000. This project will have a significant positive impact on the Lealman community and the City of Pinellas Park to provide safe passage for all road users between 49th Street and US 19. The preliminary engineering study is currently underway with design to follow.

Thank you for adding this project to the Forward Pinellas Priority List. The Pinellas County Project Team looks forward to working with your staff and the Florida Department of Transportation over the next few years.

Sincerely,



Kelli Hamer Levy, MS, MPA, CPM, ENVSP
Director, Pinellas County Public Works

CC: Angela C. Ryan, Principal Planner Active Transportation, Forward Pinellas
Mona Gabriel, PE, CCM, Capital Improvements Division Director, Pinellas County



May 4, 2022

Mara Gambineri
Deputy Secretary for Land and Recreation
Florida Department of Environmental Protection
3900 Commonwealth Blvd., M.S. 44
Tallahassee, FL 32399

RE: Entrance Improvements at Honeymoon Island State Park

Dear Ms. Gambineri:

As a top destination among Florida's state parks, we greatly appreciate the Department's work to fund the design and construction of the expanded entrance to Honeymoon Island State Park in Pinellas County. Once completed this summer, the additional travel lanes and payment booths associated with the expanded entrance will enhance access to the park for visitors arriving by various means of travel and will help reduce the level of traffic congestion on the Dunedin Causeway approaching the park during peak season and popular days of the week.

However, there is more to be done. The expanded entrance will not be a panacea to resolve the lengthy delays and frustration that park visitors and residents living along the Causeway experience during peak times at the park. Over the past two years as a complement to the state's efforts, Forward Pinellas and the City of Dunedin, Pinellas County, and the Florida Department of Transportation have been working in collaboration to advance other transportation solutions to better manage congestion and traffic flow accessing the Causeway and both Honeymoon Island and Caladesi Island State Parks.

These include:

- Intersection capacity and safety improvements to Alt US 19 and Curlew Road/Causeway Boulevard – funding for construction in FY23;
- Advanced Traffic Management System (ATMS) deployment of fiber optic cable, cameras and dynamic message signs to adjust traffic signals and provide information to motorists accessing the Causeway and state park – funding for construction in FY24;
- Resurfacing of the Dunedin Causeway and Curlew Road to maintain the facility and provide safer driving and bicycling conditions, and
- Preparing a conceptual design of a modern roundabout immediately east of the state park entrance at the end of the Dunedin Causeway – no funding for final design or construction.

This latter roundabout project is a need identified by park staff and management, as well as the two local governments, as a key component in the overall efforts to reduce congestion

and frustration accessing the park. According to park staff, the expanded park entrance will mean that the parking lot will fill up more quickly and will need to close for periods of time on the park's busiest weekends and during peak season. The closure may last up to several hours at a time, forcing traffic in the queue to wait until it re-opens or turn around and go elsewhere. While the dynamic message signs will help alert arriving motorists of the parking lot closures, the lack of an adequate turnaround at the entrance will contribute to continued traffic delays and aggravation of those already in the queue.

I am writing on behalf of our local government partners to request funding from the Department of Environmental Protection for the design and construction of the roundabout located just east of the new park entrance. The existing turnaround would be expanded into a full roundabout at an estimated construction cost of \$300,000. Its location on state land under the jurisdiction of the state park and off the state highway system prevents our use of federal highway funds or state transportation funds from constructing the roundabout. The roundabout is needed because of the park's popularity and the parking lot impacts on busy days of expanding the entrance, and as a result, should not be the responsibility of Pinellas County or the City of Dunedin.

I have attached the conceptual design of the roundabout entrance for your review. We will continue to hold regular coordination calls as all these transportation projects advance. We appreciate your partnership with the local governments in the immediate area and look forward to continued collaboration on managing the mobility and access needs of the state park system and county's transportation network.

Thank you for your consideration of this request. We look forward to your response and are hopeful for a funding commitment to build the roundabout as part of the other two construction projects in either FY23 or FY24.

Sincerely,



Whit Blanton, FAICP
Executive Director

Attachment: 1

cc: Mayor Julie Bujalski, City of Dunedin
Jennifer Bramley, City Manager, City of Dunedin
Tom Washburn, Traffic Engineering Manager, Pinellas County Public Works
Justin Hall, Planning and Environmental Management Administrator, FDOT District 7
Don Bergeron, Park Manager, Honeymoon Island Park Administration

NOTES:

1. SEPARATE EB AND WB MOVEMENTS TO INCREASE RADII OF TURNAROUND, DEFINE MOVEMENTS BETTER, AND INCREASE SAFETY.
2. MINOR PAVEMENT WIDENING WILL BE REQUIRED ON NORTH SIDE, WITH THE POTENTIAL FOR SIDEWALK ADJUSTMENTS.
3. MINOR WIDENING AND GUARDRAIL ADJUSTMENT IN MOVEMENT BACK TO EAST IN ORDER TO FACILITATE TURNING RADII AND MERGE WITH EB TRAFFIC.



LEGEND	
	WIDENING
	SIDEWALK

REVISIONS				STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			ALTERNATIVE 2 EXHIBIT	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	ROAD NO.	COUNTY	FINANCIAL PROJECT ID		

ENGINEER'S ESTIMATE
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 7

FINANCIAL PROJECT ID # :	111111-1-11-11
PROJECT DESCRIPTION:	
PAY ITEM SPEC YEAR:	January 2022
SUBMITTAL TYPE:	Engineers Estimate (Other)
COUNTY:	Pinellas
DATE:	January 27, 2022
ENGINEERING CONSULTANT FIRM:	Patel, Greene & Associates, LLC
CONTACT NAME:	Joe Hitterman, PE
PHONE NUMBER:	(813) 978-3100
FILE VERSION:	EE_11-09-21_Rev32
PAGE NUMBER:	1 of 2

COMPONENT GROUPS

100 - STRUCTURES	NOT USED	
200 - ROADWAY		\$104,260.50
300 - SIGNING & PAVEMENT MARKINGS	NOT USED	
400 - LIGHTING	NOT USED	
500 - SIGNALIZATION	NOT USED	
550 - ITS	NOT USED	
600 - LANDSCAPE / PERIPHERALS	NOT USED	
700 - UTILITIES	NOT USED	
800 - ARCHITECTURAL	NOT USED	
900 - MASS TRANSIT	NOT USED	
1000 - INVALID & OTHER ITEMS	NOT USED	
COMPONENT SUB-TOTAL		\$104,260.50
(102-1) MOT (Maintenance of Traffic)	10%	\$10,426.05
SUB-TOTAL		\$114,686.55
(101-1) MOB (Mobilization)	10%	\$11,468.66
SUB-TOTAL		\$126,155.21
PU (Project Unknowns)	15%	\$18,923.28
SUB-TOTAL		\$145,078.49
(999-25) Initial Contingency (Do Not Bid)		
PROJECT GRAND TOTAL		\$145,078.49

NOTES:

NOTES:

1. CONSTRUCT TRAFFIC CIRCLE/ ROUNDABOUT TO FACILITATE TURN-AROUND MOVEMENT AND ALSO BRING MORE ATTENTION TO DRIVERS.
2. WITH GEOMETRY AND DIFFERENCE IN PAVEMENT CROSS SLOPES, PAVEMENT RECONSTRUCTION IS LIKELY NECESSARY.
3. SIDEWALK TO BE RECONSTRUCTED AND MINOR ADJUSTMENTS TO BE MADE TO SHARED-USE-PATH.



LEGEND	
	PAVEMENT ASPHALT WIDENING
	SIDEWALK
	DETECTABLE WARNING
	NEW PAVEMENT CONSTRUCTION

REVISIONS				STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			ALTERNATIVE 4 EXHIBIT	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	ROAD NO.	COUNTY	FINANCIAL PROJECT ID		

ENGINEER'S ESTIMATE
FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 7

PROJECT DESCRIPTION:	FINANCIAL PROJECT ID # : 111111-1-11-11
PAY ITEM SPEC YEAR:	January 2022
SUBMITTAL TYPE:	Engineers Estimate (Other)
COUNTY:	Pinellas
DATE:	January 19, 2022
ENGINEERING CONSULTANT FIRM:	Patel, Greene & Associates, LLC
CONTACT NAME:	Joe Hitterman, PE
PHONE NUMBER:	(813) 978-3100
FILE VERSION:	EE_11-09-21_Rev32
PAGE NUMBER:	1 of 2

COMPONENT GROUPS

100 - STRUCTURES	<i>NOT USED</i>	
200 - ROADWAY		\$204,835.00
300 - SIGNING & PAVEMENT MARKINGS	<i>NOT USED</i>	
400 - LIGHTING	<i>NOT USED</i>	
500 - SIGNALIZATION	<i>NOT USED</i>	
550 - ITS	<i>NOT USED</i>	
600 - LANDSCAPE / PERIPHERALS	<i>NOT USED</i>	
700 - UTILITIES	<i>NOT USED</i>	
800 - ARCHITECTURAL	<i>NOT USED</i>	
900 - MASS TRANSIT	<i>NOT USED</i>	
1000 - INVALID & OTHER ITEMS	<i>NOT USED</i>	
COMPONENT SUB-TOTAL		\$204,835.00
(102-1) MOT (Maintenance of Traffic)	10%	\$20,483.50
SUB-TOTAL		\$225,318.50
(101-1) MOB (Mobilization)	10%	\$22,531.85
SUB-TOTAL		\$247,850.35
PU (Project Unknowns)	15%	\$37,177.55
SUB-TOTAL		\$285,027.90
(999-25) Initial Contingency (Do Not Bid)		
PROJECT GRAND TOTAL		\$285,027.90

NOTES:

May 11, 2022

9. Upcoming Events



Staff and/or board members will provide information on the following upcoming events as needed:

UPCOMING EVENTS

June 10 th	SCTPA and Central Florida MPO Alliance 9:30 a.m. – noon
July 8 th	Waterborne Transportation Committee Meeting 1:00 – 3:00 p.m.
July 6-8 th	Floridians for Better Transportation Summer Camp

ATTACHMENT(S): None

ACTION: None required; informational item only.